

# School District of Manawa

## Board of Education Meeting Agenda

January 18, 2021



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(US) +1 662-532-5279 PIN: 911 277 387#

1. Call to Order – President Johnson – **7:00 p.m.** – Virtual Meeting
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
  - a. Q12 Survey Strategies - Administrative Team
6. Announcements:
  - a. Contributions to the District
  - b. Other Contributions
7. Consent Agenda
  - a. Approve Minutes of the December 21, 2020 Regular Board of Education Meeting
  - b. Treasurer’s Report/Approve Expenditures & Receipts
  - c. Donations:
    - i. Hélène Pohl \$100 donation to the Band Program
    - ii. Tierney, Inc. donation of a Lenovo Chromebook 14E - 14” 32 GB Processor and Touchscreen
  - d. Accept Staff Resignation of 4K Paraprofessional Aide
8. Any Item Removed from Consent Agenda
  - a.
  - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence:
  - a. Thank You from Hélène Pohl
11. Board Recognition: None this month.
12. District Administrator’s Report:
  - a. Student Council Representative - Kyle Kons & Reese Poppy
  - b. Legislative Update
  - c. Monthly Enrollment Update
  - d. Curriculum Director
  - e. COVID-19 Update
  - f. School Board Election - Sample Ballot
  - g. Fitness Center Open - <https://www.manawaschools.org/community/fitness-center.cfm>
13. School Operations Reports:
  - a. ES Principal/Director of Special Education: Highlights - Included in Board Packet
  - b. HS Principal: Highlights - Included in Board Packet
    - i. 2020 Middle School Basketball Coaching Volunteer Recommendations

14. Business Related Reports:
  - a. Highlights - Included in Board Packet
  - b. IRS Mileage Reimbursement Rate 2021
  - c. Kobussen Transportation Report
15. Director's Reports:
  - a. Technology Director Highlights - Included in the Board Packet
16. Board Comments:
  - a.
  - b.
17. Committee Reports:
  - a. Finance Committee (Scheller)
    - i. Monthly Financial Summary - November
    - ii. Fund 60 to Fund 21 merge per GASB 84 requirements
    - iii. Kobussen Agreement for Payment during Virtual Learning Days
    - iv. Kitchen Equipment Purchase
  - b. Policy & Human Resources Committee (Pethke)
    - i. Clarify Policy Intent when a Board Member moves out of the Zone to which they were elected but remains in SDM
      1. PO0141.1 - Electoral Process
      2. PO0142.5 - Vacancies
    - ii. Discuss Snow/Inclement Weather Days as Virtual Instruction Days
      1. Consider start in 2021-22 school year
        - a. Handbook changes
        - b. Contract language
        - c. Expectations for staff, students, and parents
        - d. Other
      2. Full-day only
      3. Continuity of instruction
      4. No loss of instructional minutes
      5. Apply lessons learned from virtual instruction and other districts already doing this
    - iii. Onboarding Process
18. Unfinished Business:
  - a. Consider Approval of Policy 7250 - Commemoration of Exceptional Individuals/Groups as presented
19. New Business:
  - a. Consider Approval of Kobussen Agreement for Payment during Virtual Learning Days
  - b. Consider Approval of SY2021 Calendar Change to Move the End of 3rd Quarter to Balance 3rd and 4th Quarter Instructional Days
  - c. Consider Approval of Phase 2 School Reopening Plan
  - d. Consider Approval of the Appointees to the Human Growth and Development Committee
  - e. First Reading of Amended Policy 0142.5 - Vacancies
20. Next Meeting Dates:
  - a. January 20, 2021 WASB Delegate Assembly - 1:30 p.m. - Virtual Meeting (for the Delegate and/or Alternate)

- b. January 20-22, 2021 WASB State Education Convention-Virtual Convention
  - c. January 20, 2021 Buildings and Grounds Committee Mtg - 5:30 p.m. - Virtual Meeting
  - d. February 8, 2021 Finance Committee Meeting - 6:00 p.m. - Virtual Meeting
  - e. February 10, 2021 Curriculum Committee Meeting - 5:00 p.m. - Virtual Meeting
  - f. February 10, 2021 Policy & Human Resources Comm Mtg - 6:00 p.m. - Virtual Meeting
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and (f), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation
  22. Reconvene to Open Session
  23. Board May Act on Items Discussed in Closed Session
  24. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

**Public Participation at Board Meetings (Bylaws 0167.3)**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.

- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
  - a. No obstructions are created between the Board and the audience.
  - b. No interviews are conducted in the meeting room while the Board is in session.
  - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.

Minutes of a December 21, 2020 School District of Manawa Board of Education Meeting

Call to Order – President Johnson – 7:01 p.m. – Virtual Meeting

Pledge of Allegiance

Roll Call - Seeger, Hollman, Forbes, Scheller, Pethke, R. Johnson, and J. Johnson

Verify Publication of Meeting - Dr. Oppor verified.

Presentations: Q12 Survey Strategies - Administrative Team - A new Support Staff Q12 Committee is being formed along with the existing Teacher Q12 Committee. The goal of the groups is to build a strong district culture and a healthy work environment. Hopefully having two separate groups will help have their needs met.

Solar Customer Hosted Renewable Solutions Plan with Alliant Energy - Henry Hundt and Mark Hanson. The primary financial benefit to SDM is the annual lease payments for hosting the solar array. The agreement is autonomous from the utility service that is provided to the district and will not impact the monthly utility rates or electric rates. The one-year estimated annual energy production is 330-400 megawatt hours. They would be located at the high school/middle school.

Announcements: Contributions to the District: Donation of Time by Sharing Christmas Cheer to Elementary Students and Staff - Visit from Santa, Elf and Reindeer - Jamie Lane, Lori Bertram, Lee Bertram, and Julie Wurth

Other Contributions: None

Approved by Consent: Minutes of a November 16, 2020 Board Meeting, Treasurer’s Report/Approve Expenditures of \$508,206.32 & Receipts of \$131,335.61, Donations: Donation of Time by Sharing Christmas Cheer to Elementary Students and Staff - Visit from Santa, Elf and Reindeer - Jamie Lane, Lori Bertram, Lee Bertram, and Julie Wurth, Accept SY2021 Girls Middle School Coaches, Accept Elizabeth Trice as the 1.0 FTE Secondary Special Education Teacher as Presented, Accept Arthur Pethke for the 1.0 FTE Maintenance/Custodial Position as Presented, and Accept the 2020 Summer School Report as Presented. Pethke abstained.

Any Item Removed from Consent Agenda: No items were removed from the consent agenda.

Public Comments: None

Correspondence: The Lakes Community Church, Waupaca - Thank you to the SDM donation of \$972.93 for Project Backpack, and Thank You from the Family of Lloyd “Boots” Riske

Board Recognition: Andrew Elmhorst - Offensive Line and Defensive Line - All-Region Honors - Selected by football regional coaches within the region, and Mason Wiesner - Punter - All-Region Honors - Selected by football coaches within the region

District Administrator’s Report: Student Council Representative - None this month.

Legislative Update - Senator Alberta Darling has been appointed the new Chair of the Senate Committee on Education succeeding the retiring Luther Olsen. There was a State Superintendent Forum that gave the opportunity for superintendents to hear from some of the DPI State Superintendent candidates.

Monthly Enrollment Update - Stable count throughout this school year. The 2nd Friday in January count will be occurring during the virtual week. Staff has taken steps in making sure the count data goes to the state accurately. These counts influence finances coming into the district.

Curriculum Director's Report - Currently polling Curriculum and Instruction Directors in the region for secondary social studies materials. Finding that people are not ordering traditional textbooks. Today's social studies standards are inquiry based learning. She will be meeting with secondary social studies teachers to discuss materials.

Math rubric weighing new materials/math practices. They are reviewing materials from two companies at elementary and two for secondary. Seamless transition with either company.

COVID-19 Update - Planning in progress to return all students to five day a week instruction while maintaining mitigation strategies possibly by 2nd semester. Manawa's numbers have been going up while neighboring schools numbers have been going down.

Election Update - Mr. Forbes will not be running as an incumbent candidate, City of Manawa, for this spring election. Seats that will be on the ballot this spring are for the City of Manawa, Little Wolf and Ogdensburg/St. Lawrence.

School Operations Reports: ES Principal/Director of Special Education: Highlights - Included in Board Packet, and HS Principal: Highlights - Included in Board Packet, Quiz Bowl COVID-19 Procedures

Business Related Reports: Highlights - Included in Board Packet, Kobussen Transportation Report

Director's Reports: Technology Director Highlights - Included in the Board Packet

Board Comments: None

Committee Reports: Minutes of a Curriculum Committee meeting, a Finance Committee meeting, two Buildings and Grounds Committee meetings and a Policy and Human Resources Committee meeting were included in the board packet.

Unfinished Business:

Motion by Scheller / Forbes to Approve of NEOLA Policy 8550 as Presented. Motion carried on a roll call vote:Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

Review Washington D.C. Field Trip Cancellation Policy/Reimbursements - Informational

New Business:

Motion by R. Johnson / Pethke to Approve of the 2020-21 Library Plan as Presented. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

Motion by Pethke / Hollman to Approve of SY2021 Fundraisers as Presented. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

Motion by Scheller / Hollman to Approve of SY2021 Salary Increases for Administrators as Presented retroactive to July 1, 2020. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

Motion by Pethke /Forbes to Approve of Add Alternatives Options for Completion of the high school/middle to include Front Loop Asphalt Replacement, Back Loop Asphalt Replacement, West Parking Lot Lighting, and Replace Computer Switches as Presented. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

Motion by Forbes / Pethke to Approve of Solar Customer Hosted Renewable Solutions Proposal with Alliant Energy as Presented. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

First Reading of PO7250 Commemoration of Exceptional Individuals/Groups

Motion by R. Johnson / Seeger to Approve of Administrative Job Description-Technology Director/Webmaster as Presented. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

Motion by Pethke / Hollman to Approve of Extension of Emergency Paid Sick Leave practices for COVID-19 related illness through June 30, 2021 as Presented. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

WASB Delegate Assembly Resolutions and Direct the District's Delegate on Voting Matters. R. Johnson would like Scheller to vote his conscience. Forbes, Pethke, Seeger, Hollman and J. Johnson were in agreement.

Motion by Hollman / Forbes to Approve of SY2021-22 Open Enrollment Available Space as Presented as required by Board Policy 5113. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye. Dr. Oppor noted there are low numbers in some sections, however, there are no staff or program change recommendations at this point to layoff any teachers.

Next Meeting Dates:

January 11, 2021 Finance Committee Meeting-6:00 p.m.-Virtual Meeting

January 13, 2021 Curriculum Committee Meeting-5:00 p.m.-Virtual Meeting

January 13, 2021 Policy & Human Resources Comm Meeting-6:00 p.m.-Virtual Meeting

January 18, 2021 Regular Board of Education Meeting-7:00 p.m.-Virtual Meeting

January 20, 2021 WASB Delegate Assembly - 1:30 p.m. - Virtual Meeting

January 20-22, 2021 WASB State Education Convention-Virtual Convention

January 20, 2021 Buildings and Grounds Committee Meeting - 5:30 p.m. - Virtual Meeting

Motion by Hollman / R. Johnson to Adjourn at 8:01 p.m. Motion carried on a roll call vote: Forbes aye, Hollman aye, Scheller aye, Seeger aye, Pethke aye, R. Johnson aye, J. Johnson aye.

Stephanie Flynn, Recorder

CHECK NUMBER	CHECK VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
81719	ALLIANT ENERGY	JPAP12	12/18/2020	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	4,092.97
81719	ALLIANT ENERGY	JPAP12	12/18/2020	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	3,087.68
81719	ALLIANT ENERGY	JPAP12	12/18/2020	MES Alliant	GENERAL FUND/GAS FOR HEAT/OPERATION	1012100064	2,291.12
81719	ALLIANT ENERGY	JPAP12	12/18/2020	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	16.92
81719	ALLIANT ENERGY	JPAP12	12/18/2020	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	12.76
81719	ALLIANT ENERGY	JPAP12	12/18/2020	MES Alliant	GENERAL FUND/GAS FOR HEAT/OPERATION	1012100064	1,260.99
81719	ALLIANT ENERGY	JPAP12	12/18/2020	MES Alliant	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	1012100064	2,926.64
81719	ALLIANT ENERGY	JPAP12	12/18/2020	Gas LWHS & MMS	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	2,248.93
81719	ALLIANT ENERGY	JPAP12	12/18/2020	Gas LWHS & MMS	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	1,696.56
81719	ALLIANT ENERGY	JPAP12	12/18/2020	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	9.19
81719	ALLIANT ENERGY	JPAP12	12/18/2020	ALLIANT BILLS FOR MMS AND LWHS FOR ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	8002100019	6.93
81719	ALLIANT ENERGY	JPAP12	12/18/2020	PAES lab electric and gas bill	SPECIAL EDUCATION FUND/GAS FOR HEAT/BUILDINGS	272100039	80.80
81719	ALLIANT ENERGY	JPAP12	12/18/2020	PAES lab electric and gas bill	SPECIAL EDUCATION FUND/ELECTRICITY OTHER THAN HEAT/BUILDINGS	272100039	47.74
Totals for 81719							17,779.23
81720	AMAZON CAPITAL SERVI	JPAP12	12/18/2020	Webcameras, document cameras, high-end microphones for meetings, soundbar, wall chargers	GENERAL FUND/NON-CAPITAL EQUIPMENT/ADMINISTRA TIVE TECHNOLOGY SERV	8002100049	224.49
81720	AMAZON CAPITAL SERVI	JPAP12	12/18/2020	Webcameras, document cameras, high-end microphones for meetings, soundbar, wall	GENERAL FUND/NON-CAPITAL EQUIPMENT/ADMINISTRA	8002100049	224.49



CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				chargers	TIVE TECHNOLOGY		
81720	AMAZON CAPITAL SERVI	JPAP12	12/18/2020	CLASSROOM MATERIALS	SERV SPECIAL EDUCATION	272100051	214.24
					FUND/NON-CAPITAL EQUIPMENT/MULTI-CATE GORICAL		
					Totals for 81720		663.22
81721	ANTHEM BLUE CROSS &	JPAP12	12/18/2020	JANUARY 2021 HEALTH INSURANCE	GENERAL	0	95,655.68
				PREMIUMS	FUND/HRA/WEA ER DED (PMT ABOVE EE'S		
					Totals for 81721		95,655.68
81722	AUGUST WINTER & SONS	JPAP12	12/18/2020	REPAIR LEAKING PIPE IN ART	GENERAL FUND/REPAIR	0	670.87
				ROOM AREA AT LWHS	& MAINTENANCE SERVICES/BUILDINGS		
81722	AUGUST WINTER & SONS	JPAP12	12/18/2020	REPAIR LEAKING PIPE IN ART	GENERAL FUND/REPAIR	0	506.09
				ROOM AREA AT LWHS	& MAINTENANCE SERVICES/BUILDINGS		
					Totals for 81722		1,176.96
81723	CINTAS FIRE PROTECTI	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL	0	299.64
					FUND/GENERAL SUPPLIES/OPERATION		
81723	CINTAS FIRE PROTECTI	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL	0	644.98
					FUND/GENERAL SUPPLIES/OPERATION		
81723	CINTAS FIRE PROTECTI	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	SPECIAL EDUCATION	0	16.37
					FUND/CLEANING SERVICES/BUILDINGS		
81723	CINTAS FIRE PROTECTI	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL	0	108.78
					FUND/CLEANING SERVICES/OPERATION		
81723	CINTAS FIRE PROTECTI	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL	0	51.21
					FUND/CLEANING SERVICES/OPERATION		
81723	CINTAS FIRE PROTECTI	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL	0	38.63
					FUND/CLEANING SERVICES/OPERATION		
81723	CINTAS FIRE PROTECTI	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL	0	226.06
					FUND/GENERAL SUPPLIES/OPERATION		
					Totals for 81723		1,385.67
81724	DELTA DENTAL-VISION	JPAP12	12/18/2020	VISION INSURANCE PREMIUMS -	GENERAL FUND/VISION	0	555.27
				JANUARY 2021	EFF 090115		
81724	DELTA DENTAL-VISION	JPAP12	12/18/2020	VISION INSURANCE PREMIUMS -	GENERAL FUND/VISION	0	11.56
				JANUARY 2021 - COBRA	EFF 090115		
					Totals for 81724		566.83
81725	DURAND, STEPHANIE	JPAP12	12/18/2020	REIMURSE DISTRICT FEE -	GENERAL	0	20.00
				LONDON SMITH	FUND/STUDENT FEES/DISTRICT WIDE		
					Totals for 81725		20.00
81726	FOLLETT SCHOOL SOLUT	JPAP12	12/18/2020	October Book Order	GENERAL	4002100124	243.63
					FUND/LIBRARY BOOKS/SCHOOL LIBRARY		
81726	FOLLETT SCHOOL SOLUT	JPAP12	12/18/2020	October Book Order	GENERAL	2002100017	359.09
					FUND/LIBRARY BOOKS/SCHOOL		

CHECK NUMBER	CHECK VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					LIBRARY		
					Totals for 81726		602.72
81727	MACGILL DISCOUNT MED	JPAP12	12/18/2020	KRYSTAL DRAEGER MASKS FOR HEALTH ROOM	GENERAL FUND/GENERAL SUPPLIES/HEALTH	4002100138	13.74
81727	MACGILL DISCOUNT MED	JPAP12	12/18/2020	KRYSTAL DRAEGER MASKS FOR HEALTH ROOM	GENERAL FUND/GENERAL SUPPLIES/HEALTH	4002100138	18.20
					Totals for 81727		31.94
81728	MASTER ELECTRICAL SE	JPAP12	12/18/2020	REPLACED FLASHER UNIT FOR SCHOOL LIGHTS ON 4TH ST AND RESET TIME ON BEECH ST	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	110.30
					Totals for 81728		110.30
81729	NORTH EASTERN WISCON	JPAP12	12/18/2020	Occupational Therapist - monthly bill	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272100045	969.84
81729	NORTH EASTERN WISCON	JPAP12	12/18/2020	Occupational Therapist - monthly bill	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272100045	80.91
					Totals for 81729		1,050.75
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	24.16
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	18.23
81730	NASSCO, INC	JPAP12	12/18/2020	CUSODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	31.70
81730	NASSCO, INC	JPAP12	12/18/2020	CUSODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	23.92
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	280.23
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	211.41
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	19.97
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	15.07
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	1,414.58
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	63.41
81730	NASSCO, INC	JPAP12	12/18/2020	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	47.83
					Totals for 81730		2,150.51

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
81731	OFFICE DEPOT INC.	JPAP12	12/18/2020	CARRIE KOEHN CENTRAL SUPPLY	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002100137	10.25
81731	OFFICE DEPOT INC.	JPAP12	12/18/2020	CARRIE KOEHN CENTRAL SUPPLY	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002100137	7.74
						Totals for 81731	17.99
81732	PREMIER BANK - MANAW	JPAP12	12/18/2020	STUDENT ACTIVITY CLASS FEE USING EFUNDS & NEEDS TO BE TRANSFERRED TO PREMIER	GENERAL FUND/MISCELLANEOUS/D ISTRIC T WIDE	0	5.00
						Totals for 81732	5.00
81733	REMINGTON'S QUALITY	jpap12	12/18/2020	FOOD CONTINGENCY	SPECIAL EDUCATION FUND/FOOD/EARLY CHILDHOOD	272100036	21.43
81733	REMINGTON'S QUALITY	JPAP12	12/18/2020	FOOD CONTINGENCIES	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272100033	22.86
						Totals for 81733	44.29
81734	SCHOOL SPECIALTY INC	JPAP12	12/18/2020	CARRIE KOEHN CENTRAL SUPPLY	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002100136	30.88
81734	SCHOOL SPECIALTY INC	JPAP12	12/18/2020	CARRIE KOEHN CENTRAL SUPPLY	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002100136	23.30
						Totals for 81734	54.18
81735	WILD VINE, LLC	JPAP12	12/18/2020	MEMORIAL PLANT FOR LLOYD RISKE FUNERAL	GENERAL FUND/GENERAL SUPPLIES/GENERAL ADMINISTRATION	0	44.30
						Totals for 81735	44.30
81736	AMAZON CAPITAL SERVI	JPAP12	12/23/2020	Medical Kit Supplies for Sports	GENERAL FUND/GENERAL SUPPLIES/GENERAL ATHLETICS	4002100140	208.94
						Totals for 81736	208.94
81737	E2E EXCHANGE, LLC	JPAP12	12/23/2020	ERATE CONSULTING SERVICES FUNDING YEAR 2021 CATEGORY ONE (SECOND BILLING OF 2)	GENERAL FUND/PERSONAL SERVICES/ADMINISTRAT IVE TECHNOLOGY SERV	0	640.00
						Totals for 81737	640.00
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	MES MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	274.15
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	LWJSHS MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	97.83
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	LWJSHS MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	97.83
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	LWJSHS MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	117.53

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81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	LWJSHS MILKL ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	26.20
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	MES MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	91.60
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	MES MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	244.30
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	MES MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	110.93
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	MES MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	130.53
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	MES MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	254.18
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	LWJSHS MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	19.23
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	MES MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	280.75
81738	ENGELHARDT DAIRY OF	JPAP12	12/23/2020	LWJSHS MILK ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	169.00
					Totals for 81738		1,914.06
81739	HEID MUSIC CO, INC.	JPAP12	12/23/2020	AUSTIN ROHAN BRASS INSTRUMENT CHEM CLEANING	GENERAL FUND/PERSONAL SERVICES/INSTRUMENTA L MUSIC	4002100142	73.00
81739	HEID MUSIC CO, INC.	JPAP12	12/23/2020	AUSTIN ROHAN SHEET MUSIC	GENERAL FUND/SHEET MUSIC/INSTRUMENTAL MUSIC	4002100144	52.00
81739	HEID MUSIC CO, INC.	JPAP12	12/23/2020	AUSTIN ROHAN SUPPLIES	GENERAL FUND/NON-CAPITAL EQUIPMENT/INSTRUMENT AL MUSIC	4002100143	49.99
81739	HEID MUSIC CO, INC.	JPAP12	12/23/2020	AUSTIN ROHAN BRASS INSTRUMENT CHEM CLEANING	GENERAL FUND/PERSONAL SERVICES/INSTRUMENTA L MUSIC	4002100142	74.60
81739	HEID MUSIC CO, INC.	JPAP12	12/23/2020	AUSTIN ROHAN BRASS INSTRUMENT CHEM CLEANING	GENERAL FUND/PERSONAL SERVICES/INSTRUMENTA L MUSIC	4002100142	23.50
81739	HEID MUSIC CO, INC.	JPAP12	12/23/2020	AUSTIN ROHAN BRASS INSTRUMENT CHEM CLEANING	GENERAL FUND/PERSONAL SERVICES/INSTRUMENTA L MUSIC	4002100142	18.50
					Totals for 81739		291.59
81740	KAJEET	JPAP12	12/23/2020	20 DEVICES	GENERAL FUND/NON-CAPITAL EQUIPMENT/ADMINISTRA TIVE TECHNOLOGY	8002100021	1,999.40

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81740	KAJEET	JPAP12	12/23/2020	20 DEVICES	SERV GENERAL FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV E TECHNOLOGY SERV	8002100021	5,599.41
						Totals for 81740	7,598.81
81741	NEW DOCUMENTS & LABE	JPAP12	12/23/2020	FISCAL END OF YEAR SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/FISCAL	5002100004	68.00
						Totals for 81741	68.00
81742	PAN-O-GOLD BAKING	JPAP12	12/23/2020	BREAD PRODUCTS	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	93.60
81742	PAN-O-GOLD BAKING	JPAP12	12/23/2020	BREAD PRODUCTS	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	119.96
81742	PAN-O-GOLD BAKING	JPAP12	12/23/2020	BREAD PRODUCTS	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	96.00
						Totals for 81742	309.56
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	41.80
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	527.14
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	70.23
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	42.94
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	506.15
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	217.78
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	USDA COMMODITY ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	34.50
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	USDA COMMODITY ORDER	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	87.00
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	655.98
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	79.38
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	867.67
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	1,522.41

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81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	188.93
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	54.59
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/FOOD/FOOD SERVICES	0	612.00
81743	REINHART FOOD SERVIC	JPAP12	12/23/2020	FOOD AND NON-FOOD SUPPLIES	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	0	336.17
						Totals for 81743	5,844.67
81744	REMINGTON'S QUALITY	JPAP12	12/23/2020	FOOD CONTINGENCY	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272100013	6.15
81744	REMINGTON'S QUALITY	JPAP12	12/23/2020	FOOD CONTINGENCY	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272100013	6.13
						Totals for 81744	12.28
81745	STANDARD INSURANCE C	JPAP12	12/23/2020	JANUARY 2021 LIFE, STD, LTD INSURANCE PREMIUMS	GENERAL FUND/LIFE INSURANCE PAYABLE	0	1,129.79
81745	STANDARD INSURANCE C	JPAP12	12/23/2020	JANUARY 2021 LIFE, STD, LTD INSURANCE PREMIUMS	GENERAL FUND/LTD INS PAYABLE	0	904.78
81745	STANDARD INSURANCE C	JPAP12	12/23/2020	JANUARY 2021 LIFE, STD, LTD INSURANCE PREMIUMS	GENERAL FUND/STD INS PAYABLE	0	216.55
						Totals for 81745	2,251.12
81746	PETERSEN AUTOMOTIVE	JPAP01	01/12/2021	PURCHASE VAN FOR SPECIAL ED DEPARTMENT	SPECIAL EDUCATION FUND/EQUIP/VEHICLE-P URCHASE>\$300/VEHICLE ACQUISITION	0	24,999.00
						Totals for 81746	24,999.00
81748	WI PUBLIC SERVICE CO	P9	01/15/2021	Payroll accrual	GENERAL FUND/GARNISHMENT DEDUCTION	0	217.50
						Totals for 81748	217.50
81749	AMAZON CAPITAL SERVI	JPAP01	01/15/2021	Ergonomic technology equipment for teacher as suggested by their physical therapist.	GENERAL FUND/NON-CAPITAL EQUIPMENT/ADMINISTRA TIVE TECHNOLOGY SERV	8002100057	67.92
81749	AMAZON CAPITAL SERVI	JPAP01	01/15/2021	CLASSROOM MATERIALS	SPECIAL EDUCATION FUND/GENERAL SUPPLIES/EARLY CHILDHOOD	272100052	33.98
81749	AMAZON CAPITAL SERVI	JPAP01	01/15/2021	Technology equipment, supply restock, makerspace restock. NOTE: A budget request has been submitted to ensure available funds.	GENERAL FUND/NON-CAPITAL EQUIPMENT/ADMINISTRA TIVE TECHNOLOGY SERV	8002100052	1,999.26
81749	AMAZON CAPITAL SERVI	JPAP01	01/15/2021	Technology equipment, supply restock, makerspace restock. NOTE: A budget request has been submitted to ensure available funds.	GENERAL FUND/NON-CAPITAL EQUIPMENT/ADMINISTRA TIVE TECHNOLOGY SERV	8002100052	16.60
81749	AMAZON CAPITAL SERVI	JPAP01	01/15/2021	Replacement projector bulbs	GENERAL	8002100054	169.98

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					FUND/NON-CAPITAL EQUIPMENT/ADMINISTRATIVE TECHNOLOGY SERV		
					Totals for 81749		2,287.74
81750	AMER WELDING & GAS,	JPAP01	01/15/2021	Monthly charge for gas for welding program	GENERAL FUND/GENERAL SUPPLIES/TECHNOLOGY EDUCATION	4002100077	25.77
					Totals for 81750		25.77
81751	AUGUST WINTER & SONS	JPAP01	01/15/2021	INSTALL NEW PIPING BOOT SLEEVE TO ELIMINATE ROOF LEAKS	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	231.99
81751	AUGUST WINTER & SONS	JPAP01	01/15/2021	INSTALL NEW PIPING BOOT SLEEVE TO ELIMINATE ROOF LEAKS	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	175.01
					Totals for 81751		407.00
81752	ROBERT W BAIRD & CO	JPAP01	01/15/2021	GENERAL CONSULTATION OTHER FEE - NOV. CASH RESOLUTION	GENERAL FUND/PERSONAL SERVICES/FISCAL	0	150.00
					Totals for 81752		150.00
81753	BODART, AMIE	JPAP01	01/15/2021	REIMBURSE ATHLETIC FEE FOR LEYTON KRUEGER - BASKETBALL & FOOTBALL	COMMUNITY SERVICE FUND/COMMUNITY SERVICE FEES/DISTRICT WIDE	0	30.00
					Totals for 81753		30.00
81754	CASH	JPAP01	01/15/2021	REIMBURSE MES PETTY CASH	GENERAL FUND/GENERAL SUPPLIES/OFFICE OF THE PRINCIPAL	0	31.87
81754	CASH	JPAP01	01/15/2021	REIMBURSE MES PETTY CASH	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	6.95
					Totals for 81754		38.82
81755	CENTURY LINK	JPAP01	01/15/2021	CENTURY LINK BILLS FOR 2020-21	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002100008	57.36
					Totals for 81755		57.36
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	SPECIAL EDUCATION FUND/TRANSFER TO CESA/PHYSICAL THERAPY	0	741.00
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	SPECIAL EDUCATION FUND/TRANSFER TO CESA/PHYSICAL THERAPY	0	2,223.00
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS	GENERAL FUND/TRANSFER TO CESA/INSTRUCTIONAL	0	1,050.00

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81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	STAFF TRAINING	0	4,134.00
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	SPECIAL EDUCATION FUND/TRANSFER TO CESA/SPECIAL ED TUITION-NON-OPEN	0	4,134.00
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	GENERAL FUND/TRANSFER TO CESA/SCHOOL NURSE	0	2,504.88
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	SPECIAL EDUCATION FUND/TRANSFER TO CESA/SCHOOL NURSE	0	1,023.12
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	SPECIAL EDUCATION FUND/TRANSFER TO CESA/SCHOOL PSYCHOLOGIST	0	1,184.40
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	NURSING NON CONSORTIUM - 56 DAYS PHYSICAL THERAPY DAILY NON CONSORTIUM - 38 DAYS PSYCHOLOGIST NON CONSORTIUM DAILY RATE SEL CONSULTING NON CONSORTIUM DAILY RATE NEW HORIZONS ALTERNATIVE SCHOOL	GENERAL FUND/TRANSFER TO CESA/SCHOOL PSYCHOLOGIST	0	225.60
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	IN-DISTRICT TECHNOLOGY SUPPORT (9/16/20 ONSITE - HS/ES ONSITE FILTERING & SWITCH TROUBLESHOOTING)	GENERAL FUND/TRANSFER TO CESA/ADMINISTRATIVE TECHNOLOGY SERV	0	360.00
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	AUDIOLOGY - NON CONSORTIUM UOS PROVIDED NOV. 2002 (UOS PROVIDED NOV. 2020) HEARING ITINERANT NON CONSORTIUM UOS UOS PROVIDED NOV. 2020 (UOS PROVIDED NOV. 2002)	SPECIAL EDUCATION FUND/TRANSFER TO CESA/SPEECH PATH & AUDIOLOGY SERV	0	224.25
81757	CESA 6-CONFERENCE RE	JPAP01	01/15/2021	MATH CONSULTING SERVICES 2020-21	GENERAL FUND/TRANSFER TO CESA/INSTRUCTIONAL STAFF TRAINING	0	4,400.00
						Totals for 81757	18,070.25
81758	CINTAS CORPORATION L	JPAP01	01/15/2021	CUSTODIAL SUPPLIES	SPECIAL EDUCATION FUND/CLEANING	0	16.36



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81758	CINTAS CORPORATION L	JPAP01	01/15/2021	CUSTODIAL SUPPLIES	SERVICES/BUILDINGS GENERAL	0	108.78
					FUND/CLEANING		
81758	CINTAS CORPORATION L	JPAP01	01/15/2021	CUSTODIAL SUPPLIES	SERVICES/OPERATION GENERAL	0	51.21
					FUND/CLEANING		
81758	CINTAS CORPORATION L	JPAP01	01/15/2021	CUSTODIAL SUPPLIES	SERVICES/OPERATION GENERAL	0	38.63
					FUND/CLEANING		
					SERVICES/OPERATION		
					Totals for 81758		214.98
81759	CITY OF MANAWA	JPAP01	01/15/2021	LWHS SEWER & WATER	GENERAL	0	242.55
					FUND/WATER/OPERATION		
81759	CITY OF MANAWA	JPAP01	01/15/2021	LWHS SEWER & WATER	GENERAL	0	326.62
					FUND/SEWERAGE/OPERATION		
81759	CITY OF MANAWA	JPAP01	01/15/2021	LWHS SEWER & WATER	GENERAL	0	246.39
					FUND/SEWERAGE/OPERATION		
81759	CITY OF MANAWA	JPAP01	01/15/2021	LWHS SEWER & WATER	GENERAL	0	182.97
					FUND/WATER/OPERATION		
81759	CITY OF MANAWA	JPAP01	01/15/2021	PAES LAB WATER & SEWER (9/23/20 - 12/21/20)	SPECIAL EDUCATION	0	72.55
					FUND/WATER/BUILDINGS		
81759	CITY OF MANAWA	JPAP01	01/15/2021	MES WATER & SEWER	GENERAL	0	463.30
					FUND/WATER/OPERATION		
81759	CITY OF MANAWA	JPAP01	01/15/2021	MES WATER & SEWER	GENERAL	0	537.79
					FUND/SEWERAGE/OPERATION		
					Totals for 81759		2,072.17
81760	E O JOHNSON CO., INC	JPAP01	01/15/2021	E.O. Johnson copier agreement 2020-21	GENERAL	8002100005	5,814.33
					FUND/COMMUNICATION/ADMINISTRATIVE TECHNOLOGY SERV		
					Totals for 81760		5,814.33
81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	October Book Order	GENERAL	1012100084	1,328.64
					FUND/LIBRARY BOOKS/SCHOOL LIBRARY		
81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	October Book Order	GENERAL	1012100084	145.15
					FUND/LIBRARY BOOKS/SCHOOL LIBRARY		
81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	September Book Order	GENERAL	1012100083	1,494.21
					FUND/LIBRARY BOOKS/SCHOOL LIBRARY		
81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	Titlewave Book Order - Unordered books from 2019-2020 due to COVID.	GENERAL	4002100078	221.17
					FUND/LIBRARY BOOKS/SCHOOL LIBRARY		
81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	Titlewave Book Order - Unordered books from 2019-2020 due to COVID.	GENERAL	4002100078	293.18
					FUND/LIBRARY BOOKS/SCHOOL LIBRARY		
81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	October Book Order	GENERAL	2002100017	47.66
					FUND/LIBRARY		

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81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	October Book Order	BOOKS/SCHOOL LIBRARY GENERAL	4002100124	181.94
81761	FOLLETT SCHOOL SOLUT	JPAP01	01/15/2021	September Book Order	FUND/LIBRARY BOOKS/SCHOOL LIBRARY GENERAL	1012100083	389.45
						Totals for 81761	4,101.40
81762	GRAICHEN DISPOSAL &	JPAP01	01/15/2021	CONTAINER SERVICE FOR DISTRICT	GENERAL FUND/CLEANING SERVICES/OPERATION	8002100018	895.00
						Totals for 81762	895.00
81763	GREEN MECHANICAL	JPAP01	01/15/2021	LABOR & TRAVEL IN REGARDS TO FRIGID CLASSROOMS & TRIPPED SUPPLY BLOWER.	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	422.50
						Totals for 81763	422.50
81764	HEID MUSIC CO, INC.	JPAP01	01/15/2021	AUSTIN ROHAN SHEET MUSIC	GENERAL FUND/SHEET MUSIC/INSTRUMENTAL MUSIC	4002100148	377.00
81764	HEID MUSIC CO, INC.	JPAP01	01/15/2021	AUSTIN ROHAN SHEET MUSIC	GENERAL FUND/SHEET MUSIC/INSTRUMENTAL MUSIC	4002100148	145.00
						Totals for 81764	522.00
81765	HEIMBRUCH SEPTIC SER	JPAP01	01/15/2021	2 PORTA POTTIES	GENERAL FUND/PERSONAL SERVICES/OPERATION	0	880.00
						Totals for 81765	880.00
81766	INNOVATIVE EDUCATOR	JPAP01	01/15/2021	LIVE WEBINARS ON 12/9/20, FLIPPED TEACHING WITH LOOM & SUPPORTIVE VISUAL LITERACY TOOLS & 12/16/20, THE SECRET INGREDIENTS TO STUDENT ENGAGEMENT - BUNCEE/CANVA	GENERAL FUND/PERSONAL SERVICES/INSTRUCTIONAL STAFF TRAINING	0	2,500.00
81766	INNOVATIVE EDUCATOR	JPAP01	01/15/2021	NOVEMBER WEBINARS & LEADERSHIP TEAM MEETINGS & EDU SUPPORT	GENERAL FUND/PERSONAL SERVICES/INSTRUCTIONAL STAFF TRAINING	0	4,000.00
81766	INNOVATIVE EDUCATOR	JPAP01	01/15/2021	3 WEBINARS ON THE FOLLOWING DATES: 9/30/20, 10/14/20 & 10/28/20	GENERAL FUND/PERSONAL SERVICES/INSTRUCTIONAL STAFF TRAINING	0	5,000.00
						Totals for 81766	11,500.00
81767	INTEGRATED SYSTEMS C	JPAP01	01/15/2021	IS CORP BILLING FOR 2020-21 - FEBRUARY 2021 HOSTING	GENERAL FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIVE TECHNOLOGY SERV	8002100007	360.00
						Totals for 81767	360.00
81768	J.F. AHERN CO.	JPAP01	01/15/2021	AGREEMENT 20700 - FIRE EQUIPMENT INSPECTION -LWHS/MANAWA MIDDLE SCHOOL	GENERAL FUND/CLEANING SERVICES/OPERATION	0	358.53
81768	J.F. AHERN CO.	JPAP01	01/15/2021	AGREEMENT 20700 - FIRE EQUIPMENT INSPECTION -LWHS/MANAWA MIDDLE SCHOOL	GENERAL FUND/CLEANING SERVICES/OPERATION	0	270.47

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81768	J.F. AHERN CO.	JPAP01	01/15/2021	AGREEMENT 20717 - FIRE EQUIPMENT INSPECTIONS - MES	GENERAL FUND/CLEANING SERVICES/OPERATION	0	1,211.09
						Totals for 81768	1,840.09
81769	KITCHEN - TECH LLC.	JPAP01	01/15/2021	LABOR & TRIP CHARGE TO INVESTIGATE AN APPLIANCE NOT WORKING IN THE KITCHEN	FOOD SERVICE FUND/REPAIR & MAINTENANCE SERVICES/FOOD SERVICES	0	394.00
						Totals for 81769	394.00
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	DECEMBER BUS CHARGES	GENERAL FUND/CONTRACTED PUPIL TRANSPORTATIO/CONTRA CTED FLEET	0	32,602.78
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	DECEMBER BUS CHARGES	GENERAL FUND/CONTRACTED PUPIL TRANSPORTATIO/CO-CUR RICULAR TRANS	0	2,399.81
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	DECEMBER BUS CHARGES	SPECIAL EDUCATION FUND/CONTRACTED PUPIL TRANSPORTATIO/SPECIA L EDUCATION HDCP	0	3,432.24
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	DECEMBER BUS CHARGES	COMMUNITY SERVICE FUND/TRAVEL-CONTRACT ED SERVICE/OTHER COMMUNITY SERVICES	0	216.28
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	NOVEMBER BUS CHARGES	GENERAL FUND/CONTRACTED PUPIL TRANSPORTATIO/CONTRA CTED FLEET	0	43,752.18
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	NOVEMBER BUS CHARGES	GENERAL FUND/CONTRACTED PUPIL TRANSPORTATIO/CO-CUR RICULAR TRANS	0	925.83
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	NOVEMBER BUS CHARGES	SPECIAL EDUCATION FUND/CONTRACTED PUPIL TRANSPORTATIO/SPECIA L EDUCATION HDCP	0	5,148.36
81770	KOBUSSEN BUSES LTD	JPAP01	01/15/2021	NOVEMBER BUS CHARGES	COMMUNITY SERVICE FUND/TRAVEL-CONTRACT ED SERVICE/OTHER COMMUNITY SERVICES	0	1,074.45
						Totals for 81770	89,551.93
81771	LWHS TEACHER ACCOUNT	JPAP01	01/15/2021	TEACHER SHARE OF THE PEPSI CHECKS	GENERAL FUND/SUPPLY RESALES/DISTRICT WIDE	0	62.10
						Totals for 81771	62.10
81772	MID-AMERICAN RESEARC	JPAP01	01/15/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	585.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
81772	MID-AMERICAN RESEARC	JPAP01	01/15/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	65.55
81772	MID-AMERICAN RESEARC	JPAP01	01/15/2021	CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	0	49.45
						Totals for 81772	700.00
81773	MASTER ELECTRICAL SE	JPAP01	01/15/2021	PROVIDED LABOR & MATERIAL PER PROPOSAL #24266 AT MES	GENERAL FUND/TECH REPAIRS AND MAINTENANCE/ADMINIST RATIVE TECHNOLOGY SERV	0	2,456.00
						Totals for 81773	2,456.00
81774	MECA SPORTSWEAR	JPAP01	01/15/2021	75 Red Varsity Letter"M" for Athletic Awards	GENERAL FUND/GENERAL SUPPLIES/GENERAL ATHLETICS	4002100115	306.25
						Totals for 81774	306.25
81775	MULTI MEDIA CHANNELS	JPAP01	01/15/2021	NOV. 16 BOE MINUTES	GENERAL FUND/PRINTING AND BINDING/INFORMATION	0	168.83
						Totals for 81775	168.83
81776	MOBY MAX	JPAP01	01/15/2021	MOBY MAX RENEWAL - JANUARY - JULY	GENERAL FUND/TECH/SOFTWARE SERVIC/UNDIFFERENTIA TED CURRICULUM	1012100089	126.67
						Totals for 81776	126.67
81777	NORTH EASTERN WISCON	JPAP01	01/15/2021	Occupational Therapist - monthly bill	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272100045	944.92
81777	NORTH EASTERN WISCON	JPAP01	01/15/2021	Occupational Therapist - monthly bill	SPECIAL EDUCATION FUND/PERSONAL SERVICES/OCCUPATIONA L THERAPY	272100045	78.83
						Totals for 81777	1,023.75
81778	NCS PEARSON INC	JPAP01	01/15/2021	TESTING MATERIALS	SPECIAL EDUCATION FUND/GENERAL SUPPLIES/EARLY CHILDHOOD	272100054	48.50
81778	NCS PEARSON INC	JPAP01	01/15/2021	TESTING MATERIALS	SPECIAL EDUCATION FUND/GENERAL SUPPLIES/MULTI-CATEG ORICAL	272100054	97.01
81778	NCS PEARSON INC	JPAP01	01/15/2021	TESTING MATERIALS	SPECIAL EDUCATION FUND/GENERAL SUPPLIES/MULTI-CATEG ORICAL	272100054	49.00
						Totals for 81778	194.51
81779	REMINGTON'S QUALITY	JPAP01	01/15/2021	FOOD CONTINGENCY	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272100013	17.22
81779	REMINGTON'S QUALITY	JPAP01	01/15/2021	FOOD CONTINGENCY	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272100013	47.71
81779	REMINGTON'S QUALITY	JPAP01	01/15/2021	MARY WILSON LIGHTBULBS FOR	GENERAL	4002100147	10.24

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				MS/HS	FUND/GENERAL		
81779	REMINGTON'S QUALITY	JPAP01	01/15/2021	MARY WILSON LIGHTBULBS FOR MS/HS	SUPPLIES/OPERATION GENERAL	4002100147	7.72
81779	REMINGTON'S QUALITY	JPAP01	01/15/2021	FOOD CONTINGENCY	FUND/GENERAL SUPPLIES/OPERATION SPECIAL EDUCATION	272100036	15.53
81779	REMINGTON'S QUALITY	JPAP01	01/15/2021	FOOD CONTINGENCY	FUND/FOOD/EARLY CHILDHOOD SPECIAL EDUCATION	272100013	6.91
						Totals for 81779	105.33
81780	SCHOOL SPECIALTY INC	JPAP01	01/15/2021	CENTRAL SUPPLY ITEMS	GENERAL	1012100088	627.06
81780	SCHOOL SPECIALTY INC	JPAP01	01/15/2021	CARRIE KOEHN CENTRAL SUPPLY	FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002100141	14.53
81780	SCHOOL SPECIALTY INC	JPAP01	01/15/2021	CARRIE KOEHN CENTRAL SUPPLY	GENERAL	4002100141	10.97
81780	SCHOOL SPECIALTY INC	JPAP01	01/15/2021	CARRIE KOEHN CENTRAL SUPPLY	FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002100145	68.13
81780	SCHOOL SPECIALTY INC	JPAP01	01/15/2021	CARRIE KOEHN CENTRAL SUPPLY	GENERAL	4002100145	51.39
81780	SCHOOL SPECIALTY INC	JPAP01	01/15/2021	NANCY ZABLER ART SUPPLIES	FUND/GENERAL SUPPLIES/ART	2002100016	707.28
						Totals for 81780	1,479.36
81781	SOLARUS	JPAP01	01/15/2021	MES OFFICE TELEPHONE	GENERAL	8002100004	752.96
81781	SOLARUS	JPAP01	01/15/2021	DISTRICT OFFICE TELEPHONE	FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002100004	375.00
81781	SOLARUS	JPAP01	01/15/2021	DISTRICT OFFICE TELEPHONE	GENERAL	8002100004	474.37
81781	SOLARUS	JPAP01	01/15/2021	DISTRICT OFFICE TELEPHONE	FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002100004	357.85
81781	SOLARUS	JPAP01	01/15/2021	PAES lab telephone/internet bill	SPECIAL EDUCATION	272100040	148.43
					FUND/TELEPHONE AND TELEGRAPH/PUBLIC INFORMATION		

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
						Totals for 81781	2,108.61
81782	THEDACARE AT WORK	JPAP01	01/15/2021	DS RAPID 5 BUNDLED 7 PHYSICAL FREE FROM COMM DISEASE - A FERG	GENERAL FUND/PERSONAL SERVICES/HEALTH SERVICES	0	151.00
						Totals for 81782	151.00
81783	US CELLULAR	JPAP01	01/15/2021	US CELLULAR BILLING FOR 2020-21	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002100006	391.43
						Totals for 81783	391.43
81784	WAUPACA COUNTY PTF	JPAP01	01/15/2021	ELECTRONICS - MUNICIPAL	GENERAL FUND/CLEANING SERVICES/OPERATION	0	115.00
						Totals for 81784	115.00
81785	WI DEPT OF JUSTICE	JPAP01	01/15/2021	CRIMINAL BACKGROUND CHECKS WIS DEPT OF JUSTICE - (12 @ 7.00)	GENERAL FUND/PERSONAL SERVICES/OTHER STAFF SERVICES	0	84.00
						Totals for 81785	84.00
81786	WISNET	JPAP01	01/15/2021	WISNET FEE FOR FIREWALL SERVICE - CISCO ASA5515-K9	GENERAL FUND/ON-LINE COMMUNICATIONS/ADMIN ISTRATIVE TECHNOLOGY SERV	0	625.00
						Totals for 81786	625.00
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	9,016.13
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,442.85
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	320.59
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	COMMUNITY SERVICE FUND/WI RETIREMENT FUND	0	98.89
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	9,016.13
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,442.85
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	320.59
202000136	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	COMMUNITY SERVICE FUND/WI RETIREMENT FUND	0	98.89
						Totals for 202000136	21,756.92
202000148	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	8,707.22
202000148	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,495.16
202000148	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT	0	295.63

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202000148	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	FUND GENERAL FUND/WI RETIREMENT FUND	0	8,707.22
202000148	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	1,495.16
202000148	WISCONSIN RETIREMENT	R9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	295.63
						Totals for 202000148	20,996.02
202000166	EMPLOYEE BENEFITS CO	JPWI12	12/31/2020	HRA & BESTFLEX ADMIN FEES	GENERAL FUND/DISTRICT FEES / BANKING FEE/FISCAL	0	126.50
						Totals for 202000166	126.50
202000167	INTERNAL REVENUE SER	P9	12/22/2020	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	-65.10
202000167	INTERNAL REVENUE SER	P9	12/22/2020	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	-15.23
202000167	INTERNAL REVENUE SER	P9	12/22/2020	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	0.00
202000167	INTERNAL REVENUE SER	P9	12/22/2020	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	-15.23
202000167	INTERNAL REVENUE SER	P9	12/22/2020	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	-65.10
						Totals for 202000167	-160.66
202000168	WISCONSIN DEPT OF RE	P9	12/22/2020	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	0.00
						Totals for 202000168	0.00
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	8,277.59
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,669.78
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	394.64
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	3.72
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,935.87
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	390.49
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	92.30
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	0.87
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	352.00
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION	0	41.24

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FUND/FEDERAL INCOME TAX GENERAL	0	44.00
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FUND/FEDERAL INCOME TAX GENERAL	0	10,501.63
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FUND/FEDERAL INCOME TAX SPECIAL EDUCATION	0	1,663.75
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FUND/FEDERAL INCOME TAX FOOD SERVICE	0	275.46
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FUND/FEDERAL INCOME TAX COMMUNITY SERVICE	0	0.00
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FUND/FEDERAL INCOME TAX GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,935.87
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	390.49
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	92.30
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	0.87
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	8,277.59
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,669.78
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	394.64
202000170	INTERNAL REVENUE SER	P9	12/31/2020	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	3.72
					Totals for 202000170		38,408.60
202000171	MASSMUTUAL FINANCIAL	P9	12/31/2020	Payroll accrual	GENERAL FUND/HARTFORD INS - TSA/ROTH	0	50.00
					Totals for 202000171		50.00
202000172	WEA TAX SHELTERED AN	P9	12/31/2020	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202000172	WEA TAX SHELTERED AN	P9	12/31/2020	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	500.00
202000172	WEA TAX SHELTERED AN	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/WEA TRUST - TSA/ROTH	0	25.00
					Totals for 202000172		625.00
202000173	WISCONSIN DEPT OF RE	P9	12/31/2020	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	80.00
202000173	WISCONSIN DEPT OF RE	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME	0	5.00



CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202000173	WISCONSIN DEPT OF RE	P9	12/31/2020	Payroll accrual	TAX GENERAL FUND/STATE INCOME TAX	0	6,426.85
202000173	WISCONSIN DEPT OF RE	P9	12/31/2020	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	1,074.06
202000173	WISCONSIN DEPT OF RE	P9	12/31/2020	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	200.32
202000173	WISCONSIN DEPT OF RE	P9	12/31/2020	Payroll accrual	COMMUNITY SERVICE FUND/STATE INCOME TAX	0	0.00
					Totals for 202000173		7,786.23
202000175	WEA MEMBER BENEFIT T	P9	12/31/2020	Payroll accrual	GENERAL FUND/WEA TRUST ADVANTAGE	0	140.00
					Totals for 202000175		140.00
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	8,188.25
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,355.91
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	297.84
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	181.66
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,915.02
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	317.09
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	69.67
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	42.48
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	397.64
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	45.60
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	27.50
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	10,227.82
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	1,321.03
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	FOOD SERVICE FUND/FEDERAL INCOME TAX	0	115.93

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	COMMUNITY SERVICE FUND/FEDERAL INCOME TAX	0	108.50
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,915.02
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	317.09
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	69.67
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	42.48
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	8,188.25
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,355.91
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	297.84
202000176	INTERNAL REVENUE SER	P9	01/15/2021	Payroll accrual	COMMUNITY SERVICE FUND/FICA (SOCIAL SECURITY)	0	181.66
					Totals for 202000176		36,979.86
202000177	MASSMUTUAL FINANCIAL	P9	01/15/2021	Payroll accrual	GENERAL FUND/HARTFORD INS - TSA/ROTH	0	50.00
					Totals for 202000177		50.00
202000178	WEA TAX SHELTERED AN	P9	01/15/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202000178	WEA TAX SHELTERED AN	P9	01/15/2021	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	500.00
202000178	WEA TAX SHELTERED AN	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/WEA TRUST - TSA/ROTH	0	25.00
					Totals for 202000178		625.00
202000179	WISCONSIN DEPT OF RE	P9	01/15/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	75.64
202000179	WISCONSIN DEPT OF RE	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	9.36
202000179	WISCONSIN DEPT OF RE	P9	01/15/2021	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	6,349.68
202000179	WISCONSIN DEPT OF RE	P9	01/15/2021	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	792.56
202000179	WISCONSIN DEPT OF RE	P9	01/15/2021	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	105.84
202000179	WISCONSIN DEPT OF RE	P9	01/15/2021	Payroll accrual	COMMUNITY SERVICE FUND/STATE INCOME TAX	0	54.00
					Totals for 202000179		7,387.08
202000181	WEA MEMBER BENEFIT T	P9	01/15/2021	Payroll accrual	GENERAL FUND/WEA	0	140.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					TRUST ADVANTAGE		
					Totals for 202000181		140.00
202000182	DELTA DENTAL OF WISC	JPWIDE	12/23/2020	DENTAL CLAIMS	GENERAL FUND/SELF	0	544.00
					FUND-EMPLOYER SHARE		
					PREMI		
					Totals for 202000182		544.00
202000183	DELTA DENTAL OF WISC	JPWIDE	12/30/2020	DENTAL CLAIMS & DENTAL ADMINISTRATION	GENERAL FUND/SELF	0	449.98
					FUND-EMPLOYER SHARE		
					PREMI		
					Totals for 202000183		449.98
202000184	EMPLOYEE BENEFITS CO	JPWIDE	12/28/2020	UNCOVERED MEDICAL	EMPLOYEE BENIFIT	0	500.00
					TRUST FUND/DUE TO		
					OTHER FUNDS		
					Totals for 202000184		500.00
202000185	EMPLOYEE BENEFITS CO	JPWIDE	12/31/2020	FSA CLAIMS	GENERAL FUND/FLEX	0	9.45
					PLAN SY20-21		
					Totals for 202000185		9.45
202000186	DELTA DENTAL OF WISC	JPWIJA	01/06/2021	DENTAL CLAIMS	GENERAL FUND/SELF	0	1,056.91
					FUND-EMPLOYER SHARE		
					PREMI		
					Totals for 202000186		1,056.91
202000187	DELTA DENTAL OF WISC	JPWIJA	01/13/2021	DENTAL CLAIMS	GENERAL FUND/SELF	0	2,494.00
					FUND-EMPLOYER SHARE		
					PREMI		
					Totals for 202000187		2,494.00
202000188	EMPLOYEE BENEFITS CO	JPWIJA	01/07/2021	FSA CLAIMS	GENERAL FUND/FLEX	0	707.04
					PLAN SY20-21		
					Totals for 202000188		707.04
202000189	EMPLOYEE BENEFITS CO	JPWIJA	01/14/2021	UNCOVERED MEDICAL	EMPLOYEE BENIFIT	0	500.00
					TRUST FUND/DUE TO		
					OTHER FUNDS		
					Totals for 202000189		500.00
202100104	RADLEY, DANIEL	JPAP12	12/21/2020	JV BOYS BASKETBALL ON 12/18/20 VS BOWLER	GENERAL	0	50.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 202100104		50.00
202100105	REYNOLDS, NATHANIEL	JPAP12	12/21/2020	JV BOYS BASKETBALL ON 12/18/20 VS BOWLER	GENERAL	0	50.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 202100105		50.00
202100106	VANDEN HEUVEL, SCOT	JPAP12	12/21/2020	VARSITY BOYS BASKETBALL ON 12/18/20 VS BOWLER	GENERAL	0	80.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 202100106		80.00
202100107	WIRTH, DEAN	JPAP12	12/21/2020	VARSITY BOYS BASKETBALL ON 12/18/20 VS BOWLER	GENERAL	0	80.00
					FUND/PERSONAL		
					SERVICES/BOYS		
					BASKETBALL		
					Totals for 202100107		80.00
202100108	CYRACUS, KENNETH	JPAP12	12/22/2020	VARSITY GIRLS BASKETBALL OFFICIAL ON 12/21/20 VS SHIOCTON	GENERAL	0	80.00
					FUND/PERSONAL		
					SERVICES/GIRLS		
					BASKETBALL		

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					Totals for	202100108	80.00
202100109	CZARNECKI, LARRY	JPAP12	12/22/2020	JV GIRLS BASKETBALL OFFICIAL ON 12/21/20 VS SHIOCTON	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	50.00
					Totals for	202100109	50.00
202100110	LUPIEN, ROGER	JPAP12	12/22/2020	JV GIRLS BASKETBALL OFFICIAL ON 12/21/20 VS SHIOCTON	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	50.00
					Totals for	202100110	50.00
202100111	PRIBYL, MARCUS	JPAP12	12/22/2020	VARSITY GIRLS BASKETBALL OFFICIAL ON 12/21/20 VS SHIOCTON	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	80.00
					Totals for	202100111	80.00
202100112	RENARD, KARLEY	JPAP12	12/22/2020	VARSITY GIRLS BASKETBALL OFFICIAL ON 12/21/20 VS SHIOCTON	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	80.00
					Totals for	202100112	80.00
202100113	VAN DEURZEN, DON	JPAP12	12/22/2020	VARSITY BOYS BASKETBALL OFFICIAL ON 12/18/20 VS BOWLER	GENERAL FUND/PERSONAL SERVICES/BOYS BASKETBALL	0	80.00
					Totals for	202100113	80.00
202100114	SITTER, KATHRYN	JPAP12	12/23/2020	SUPPLIES	SPECIAL EDUCATION FUND/FOOD/MULTI-CATE GORICAL	272100024	50.00
					Totals for	202100114	50.00
202100115	BESSETTE, BRIAN	JPAP01	01/13/2021	GIRLS JV BASKETBALL OFFICIAL ON 1/11/21 VS NORTHLAND LUTHERAN	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	50.00
					Totals for	202100115	50.00
202100116	BURRY, MATT	JPAP01	01/13/2021	GIRLS VARSITY BASKETBALL OFFICIAL ON 1/11/21 VS NORTHLAND LUTHERAN	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	80.00
					Totals for	202100116	80.00
202100117	CHASE, THOMAS	JPAP01	01/13/2021	GIRLS MS BASKETBALL OFFICIAL ON 1/11/21 VS BONDUEL	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
					Totals for	202100117	60.00
202100118	FAHSER, JEFF	JPAP01	01/13/2021	GIRLS MS BASKETBALL OFFICIAL ON 1/11/21 VS BONDUEL	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	60.00
					Totals for	202100118	60.00
202100119	LUPIEN, ROGER	JPAP01	01/13/2021	GIRLS JV BASKETBALL OFFICIAL ON 1/11/21 VS NORTHLAND LUTHERAN	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	50.00
					Totals for	202100119	50.00
202100120	WISSE, ALEC	JPAP01	01/13/2021	GIRLS VARSITY BASKETBALL	GENERAL	0	80.00

<u>CHECK</u>	<u>BATCH</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>ACCOUNT</u>	<u>PO</u>		
<u>NUMBER</u>	<u>VENDOR</u>	<u>NUMBER</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>DESCRIPTION</u>	<u>NUMBER</u>	<u>AMOUNT</u>
				OFFICIAL ON 1/11/21 VS NORTHLAND LUTHERAN	FUND/PERSONAL SERVICES/GIRLS BASKETBALL		
					Totals for 202100120		80.00
202100121	KUNZE, TYLER	JPAP01	01/14/2021	VARSIY GIRLS BASKETBALL OFFICIAL ON 1/11/21 VS NORTHLAND LUTHERAN	GENERAL FUND/PERSONAL SERVICES/GIRLS BASKETBALL	0	80.00
					Totals for 202100121		80.00
202100122	O'BRIEN, CARMEN	JPAP01	01/15/2021	SNOW/ICE SCRAPER FOR SCHOOL VAN	GENERAL FUND/NON-CAPITAL EQUIPMENT/OPERATION	0	16.99
					Totals for 202100122		16.99
					Totals for checks		457,827.20

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	215,934.77	87.10	161,897.73	377,919.60
27	SPECIAL EDUCATION FUND	18,345.16	0.00	46,202.79	64,547.95
50	FOOD SERVICE FUND	3,638.89	0.00	8,462.29	12,101.18
73	EMPLOYEE BENIFIT TRUST FUND	1,000.00	0.00	0.00	1,000.00
80	COMMUNITY SERVICE FUND	817.74	30.00	1,410.73	2,258.47
***	Fund Summary Totals ***	239,736.56	117.10	217,973.54	457,827.20

\*\*\*\*\* End of report \*\*\*\*\*

Acct Nbr	Amount	Description	Receipt	Post Date	Reference
10 L 811631	844.04	FRAZIER INSURANCE DEPOSIT	14941	12/14/2020	
10 L 815110	130.96	FRAZIER INSURANCE DEPOSIT	14942	12/14/2020	
27 R 800 780 500000 000	3,384.68	DHS FORWARD HEALTH MEDICAID PAY	14944	12/14/2020	
10 R 800 292 162300 000	60.00	HS ATHLETIC FEE	14959	12/17/2020	
10 R 400 292 241000 000	15.00	HS PARKING PASS	14960	12/17/2020	
10 R 400 292 122988 000	55.00	HS YEARBOOK	14961	12/17/2020	
	4,489.68	Total for Cash Receipts			

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	975.00	130.00	0.00	1,105.00
27	SPECIAL EDUCATION FUND	0.00	3,384.68	0.00	3,384.68
***	Fund Summary Totals ***	975.00	3,514.68	0.00	4,489.68

\*\*\*\*\* End of report \*\*\*\*\*



CREDIT CARD STATEMENT - December			WUFAR Code						
Date	Vendor	Amount	Fund	E	Location	Object	Function	Project	Description
<b>Dan Wolfgram</b>									
11/20/2020	FREESTYLE PHOTO	\$52.99	10	E	400	411	121000	000	NANCY ZABLER - ART SUPPLIES (BACK ORDERED ITEMS FROM BEGINNING OF THE SCHOOL YEAR)
12/4/2020	DOLLAR GENERAL	\$58.55	27	E	400	415	158000	019	ANN WARNING - SPEC ED
	<b>TOTAL</b>	<b>\$111.54</b>							
<b>Bryant Cobarrubias</b>									
11/03/20	APPLE.COM/US 800-676-2775 CA	\$50.00	10	E	101	360	295000	000	Special education software for iPads
12/03/20	FS COM INC 2532773058 WA	\$65.00	10	E	800	440	295000	000	Cat6 RJ45 (8P8C) Unshielded Toolless Keystone Jack Module
12/03/20	FS COM INC 2532773058 WA	\$164.00	10	E	800	440	295000	000	Spare SFP - switch ports
12/14/20	CDW GOVT #5373825 800-808-42	\$1,490.17	10	E	800	581	295000	000	2 desktop computers for district office staff
	<b>TOTAL</b>	<b>\$1,769.17</b>							
<b>MMS Department Card</b>									
12/3/2021	Career Center	\$1,065.00	10	E	800	360	264200	0	WECAN subscription
	<b>TOTAL</b>	<b>\$1,065.00</b>							

From: **Melinda Doss** <[mdoss@manawaschools.org](mailto:mdoss@manawaschools.org)>  
Date: Tue, Jan 5, 2021 at 1:44 PM  
Subject: Resignation  
To: Danni Brauer <[dbrauer@manawaschools.org](mailto:dbrauer@manawaschools.org)>

Hello Danni,

Please accept this as my formal resignation from Manawa Elementary School District. My last day will be January 29, 2021. I am grateful for all of your support during my time here and deeply appreciate all the valuable experiences I have gained. I'm so very sorry I can't finish the school year out and make things difficult. I truly am.

Please let me know how I can help during transition or if you would like to talk.

Thank you kindly,  
Mindy Doss

Thank You

December 18, 2020

Dear Board Members and dear Dr. Oppor,

Your gift for my years of service on the SGM Board is exquisite and elegant and has already found its place in my "office". My collaboration with all of you to build a better SGM was reward enough.

Thank you sincerely for your kindness.

Keep taking care of our students and our staff and may the community bounce back from here very quickly.

Hilene Hill

Monthly Enrollment Count for SY2020-2021

Grade	14-May-20	3rd Fri SEPT	OCT	NOV	DEC	JAN	2nd Fri JAN	FEB	MAR	APR	MAY
EC / Speech .5	11	2	2	3	4	4	4				
4K .6	29	21	22	23	22	23	23				
Kdg	39	30	30	30	30	30	30				
1	28	35	35	35	35	35	34				
2	52	25	26	26	26	25	25				
3	31	57	57	57	57	58	58				
4	35	32	32	32	31	31	30				
5	54	31	32	31	30	30	30				
6	39	49	50	50	50	50	50				
7	38	40	40	40	40	39	39				
8	53	40	40	40	39	39	39				
9	59	60	59	59	60	60	60				
10	52	60	60	60	60	60	60				
11	61	54	53	53	53	53	53				
12	53	63	64	64	64	63	63				
<b>Students Enrolled</b>	<b>634</b>	<b>599</b>	<b>602</b>	<b>603</b>	<b>601</b>	<b>600</b>	<b>598</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Less OE IN (non-resident)</b>	<b>-22</b>	<b>-15</b>	<b>-15</b>	<b>-16</b>	<b>-16</b>	<b>-16</b>	<b>-16</b>				
<b>Plus OE OUT (resident)</b>	<b>90</b>	<b>94</b>	<b>97</b>	<b>98</b>	<b>99</b>	<b>99</b>	<b>99</b>				
<b>Less Tuition Sharing</b>	<b>-3</b>	<b>-1</b>	<b>-1</b>	<b>-1</b>	<b>-1</b>	<b>-1</b>	<b>-1</b>				
<b>Students in Charter Prog</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>				
<b>Total Resident Count</b>	<b>700</b>	<b>677</b>	<b>683</b>	<b>684</b>	<b>683</b>	<b>682</b>	<b>680</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Dec has one new OEO 4th grader

Dec has a new 9th grader

Dec has 1 charter program left for Homeschool

Jan has 1 new Charter program 3rd grader

2nd Friday - removed 2 students from Elem - not in attendance

# School District of Manawa

## School Board Ballot

Composed of the City of Manawa, Village of Ogdensburg,  
Towns of Bear Creek, Helvetia, Lebanon, Little Wolf,  
Mukwa, Royalton, St. Lawrence and Union,  
Waupaca County, Wisconsin

### BOARD OF EDUCATION ELECTION APRIL 6, 2021

Election procedures in accordance with 120.05, Wisconsin Statutes:  
To vote for a person whose name is printed on the ballot, make a cross (x) in the square at the right of the person for whom you desire to vote. To vote for a person whose name is not printed on the ballot, write his or her name in the blank space provided for that purpose, and make a cross (x) in the square at the right. **All electors in the district will vote for one candidate from each Zone.** The term shall be for three years unless specified. Notice to Electors: This ballot is invalid unless initialed by two election officials serving as ballot clerks. If cast as an absentee ballot, the ballot must bear the initials of the municipal clerk.

<b>Candidate for Zone 1</b>	<b>Vote for One</b>
Kerri L. Jepson	
Write In	

<b>Candidate for Zone 2</b>	<b>Vote for One</b>
Bruce Scheller	
Pete Griffin	
Write In	

<b>Candidate for Zone 4 (2 year term)</b>	<b>Vote for One</b>
Luke Seeger	
Sondra Reiersen	
Write In	



## School District of Manawa

*Students Choosing to Excel, Realizing Their Strengths*

To: Dr. Melanie J. Oppor, BOE  
From: Danni Brauer  
Date: 1/15/21  
Re: Update

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### Elementary School

- It was great to have students back in the building after break.
- Teachers are working with me to gather data to make decisions about students who do and do not meet criteria for virtual instruction. Parents are starting to receive their letters.
- On 1/15/21 Nicole Esterling , from CESA 6, came to Manawa to demo 2 different sets of Math materials in 1st, 2nd, and 4th grade classrooms. Our students did an awesome job with the lessons. Nicole will be coming back to help walk us through the decision of what we want to implement starting next school year.
- The staff is working on a project to identify how many students are at-risk in our building. Once we get students identified we will decide if we need to implement whole school, classroom, small group or individual students.

### Special Education

- Using money from the Transition Readiness Grant we were awarded over the summer, we were able to purchase a mini van for the HS transition program, Paving The Way. The van will give students a staff more flexibility to get to work placements and the lab downtown. In the past, we had to share the van with other programs and athletics which limited the availability.
- We are sad to see Mrs. Warning go but we are excited for her. I expect that she will have more time to spend with her grandchildren and husband. Good luck Mrs. Warning!
- We are excited to welcome Mrs. Warning's replacement to our department. Welcome Beth!!



## School District of Manawa

*Students Choosing to Excel, Realizing Their Strengths*

To: Dr. Melanie Oppor, Manawa Board of Education  
Fr: Dan Wolfgram, Principal Little Wolf HS, Manawa Middle School  
Date: 1/14/2021  
Re: Staff and Program Highlights - January 2021

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**ACT Promise Fulfilled:** Due to the Covid-19 Pandemic at the end of last year, the staff was working with the students to incentivize their performance on the ACT plus Writing test. The plan was to allow the students who achieved their ACT goal score or who scored a 23+ overall score on the test to opt-out of their semester exams in the spring of 2020. Since this did not occur due to complete virtual instruction, this promise is being carried over to this year's seniors who achieved their goals and will be applied to the first semester finals.

The staff has been working very hard to create summative assessments that dovetail with limited face to face instruction. Project-based learning, combined with traditional assessments has become an important tool in assessing the standards that students know.

**Staff (Social Emotional Learning) SEL:** The Covid-19 pandemic continues to take a toll on everyone. The SEL Committee for the building is working on ways to break up the frustration, monotony, and struggles by utilizing strategies to uplift, support, and inspire the staff. Some of the events that have taken place and will continue to be implemented include:

- Monthly Potlucks
- Bad Dad Joke Contest
- Secret Santa
- Pass the Pear
- Tip of the Week videos
- December dress-up days

The staff is committed to supporting each other through the Weekly Wednesday WOW's where staff continues to recognize all members in the building for their kindness, and efforts to support each other and the students.

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### School District of Manawa

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2525  
Fax: (920) 596-5308

### Little Wolf High School Manawa Middle School

515 E. Fourth St  
Manawa, WI 54949

Phone: (920) 596-2524  
Fax: (920) 596-2655

### Manawa Elementary

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2238  
Fax: (920) 596-5339

### ManawaSchools.org



/ ManawaSchools



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## School District of Manawa

*Students Choosing to Excel, Realizing Their Strengths*

**Semester Student Grading:** The staff has been instructed to model what was utilized last spring for the end of semester grading. Incomplete vs. Failure - There is a distinct difference.

- Incomplete means I don't have enough data or any data to determine if you know the essential standards.
- Failure means I have ample data that proves you have not learned the essential standards. This would entail at least 3 different assessments and or accommodations that the student engaged in. Reteaching and remediation occurred. Why? 3 points determine a trend line.

Students that receive the grade of an Incomplete will have until the completion of the 3rd quarter to bring these grades to passing before they would change to an F.

**Teen Take & Makes for Finals Week:** The Sturm Memorial Library created Stress Management kits to give out to any high school students in preparation for their January final exams! The kits included materials to make a blanket, a stress ball, a healthy snack, and a package of hot cocoa. The staff made 12 kits and all were picked up on a first come first served basis! Thank you to the library staff for thinking about and supporting our students!



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## School District of Manawa

*Students Choosing to Excel, Realizing Their Strengths*

**Quiz Bowl:** The first home Quiz Bowl competition was hosted by Manawa on Wednesday, January 13th. The event was set up socially distanced in the commons utilizing the floor and the new stage. While Manawa did lose both A and B matches to Shiocton, it was refreshing to use our new space being used, and see the kids in a rigorous academic battle. Thanks to Mr. Collins for this year's leadership.

**2nd Semester Contracts for In-Person Instruction:** Contracts were mailed out to families who have been participating in schooling through the Virtual Mode of Instruction. For the 2nd semester, the student must either meet medical condition documentation or parental choice requirements. The criteria are listed below to be able to stay in this mode. If at any time the criteria for attendance and grades/learning progress/assignment completion is no longer met the student would be required to attend school in-person. Failure to do so would result in truancy as defined by Wisconsin State Statute 118.16.

- Medical Condition** - Medical condition impacted by COVID-19 as documented by a physician. Send documentation to the building office.
  - Date received \_\_\_\_\_
  - Medical provider \_\_\_\_\_
  - Date of signed release of information form \_\_\_\_\_
  
- Parental Choice** - Student meets all requirements below:
  - Positive attendance pattern (as per Wisconsin statute)  
**Current days absent excused** \_\_\_\_\_  
**Current days absent unexcused** \_\_\_\_\_
  - Grade of C for all secondary classes or better / elementary 2 or better  
**Current grades** \_\_\_\_\_
  - Unique learning needs can be met virtually \_\_\_\_\_
  - All academic instructional supplies provided by the District will be picked up at school in a timely manner
  - Access to reliable internet

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# School District of Manawa

*“Students Choosing to Excel, Realizing Their Strengths”*

800 Beech Street | Manawa, WI 54949 | (920) 596-2525

District Fax (920) 596-5308 | Elementary Fax (920) 596-5339 | Jr./Sr. High Fax (920) 596-2655

[www.manawaschools.org](http://www.manawaschools.org)

To: Dr. Melanie J. Oppor  
Fr: Dawn Millard  
Date: 1/6/2021  
Re: Volunteer Middle School Basketball Coaches

I am recommending the following coaches as volunteers for the middle school girls' basketball program.

Name	Position	Information
Ashleigh Ferg	7th-Grade Girls' Basketball Volunteer Coach	Ms. Ferg is a parent of one of the players on the team. She has helped out with the team in the past. She has a good knowledge of the basic skills needed for basketball and has a good rapport with the players.
Stacie Nellis	8th-Grade Girls' Basketball Volunteer Coach	Ms. Nellis is a parent of one of the players on the team and also the daughter of the 8th-grade coach, Terry Nellis. She has helped out with the team in the past and does a good job working with the girls.

**Dr. Melanie J. Oppor**

District Administrator

[moppor@manawaschools.org](mailto:moppor@manawaschools.org)

(920) 596-2525

**Daniel J. Wolfgram**

Jr./Sr. High School Principal

[dwolfgram@manawaschools.org](mailto:dwolfgram@manawaschools.org)

(920) 596-5800

**Michelle Pukita**

Elementary Principal

[mpukita@manawaschools.org](mailto:mpukita@manawaschools.org)

(920) 596-5700

**Carmen O'Brien**

Business Manager

[cobrien@manawaschools.org](mailto:cobrien@manawaschools.org)

(920) 596-5332

**Danielle Brauer**

Curriculum/Special Ed. Dir.

[dbrauer@manawaschools.org](mailto:dbrauer@manawaschools.org)

(920) 596-5301



**Students choosing to excel; realizing their strengths.**

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 1/15/2021  
**Re:** Business Office Monthly Update

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I held two voluntary meetings, one virtual and one in-person, on January 6, 2021 with staff to go over the very preliminary 2021-22 and 2022-23 budget numbers. This was the same information that was discussed with the Finance Committee and topics were as follows:

- State Funding and Political Climate
- State Biennial Budget Process/Timeline
- SDM Budget Process/Timeline
- Current SDM Budget Forecast
- Enrollment

I concluded with the sentiment that the District is doing well financially and that as the demographics of our community change, the school must change with it. I also encouraged attendance at the monthly finance committee meetings to keep informed.

This past month included several meetings with Kobussen, LTD to negotiate contract payments. The agreement reached is detailed in the Finance Committee packet from the January 11, 2021 meeting.

A new piece of custodial equipment was purchased this past week called the Minuteman EZ Mop. This is a small scrubber that will primarily be used to clean the fitness center floor. The rubberized flooring in the fitness center was quite difficult to hand mop due to its texture and the scrubbers we owned were too big to get around the exercise equipment. The EZ Mop solves these problems and will be able to be used in other areas around the building.

The IRS decreased the standard mileage rate from \$0.575 per mile to \$0.56 per mile for 2021.



# IRS issues standard mileage rates for 2021

IR-2020-279, December 22, 2020

WASHINGTON — The Internal Revenue Service today issued the 2021 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2021, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56 cents per mile driven for business use, down 1.5 cents from the rate for 2020,
- 16 cents per mile driven for medical, or moving purposes for qualified active duty members of the Armed Forces, down 1 cent from the rate for 2020, and
- 14 cents per mile driven in service of charitable organizations, the rate is set by statute and remains unchanged from 2020.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 2021-02 [PDF](#), contains the optional 2021 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2021 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

# KOBUSSEN BUSES LTD.

*Family Pride in Every Ride*

January 6, 2021

December Transportation Report

Prepared For: School District of Manawa

To Whom it May Concern,

Happy New Year! I hope everyone had a wonderful holiday break and enjoyed their time off!

For the month of December, there were 12 days of In-person learning and four days of virtual learning. There were also 14 extracurricular trips.

During holiday break, all buses were cleaned and sanitized. Our mechanic also performed preventative maintenance on the buses to make sure they are ready for winter. This included putting winter fronts on the buses and adding fuel additive to prevent the fuel from gelling up.

I would like to welcome Bob Halaska to our team. He has been driving only trips, but he recently took the Special Education route. He is enjoying every minute of it he told me! With Bob taking this route, this means that all the routes are covered, which is wonderful news! We still are looking for more drivers, so if you know of someone who would like a little extra money, send them our way! We can never have too many drivers!

Our next safety meeting will focus on student management, pre-trip inspections, and railroad crossings. Before every route or trip, the driver is required to complete a pre-trip inspection to make sure the bus is safe. This includes checking all the lights, stop sign, crossing guard, engine fluids, engine compartment, inside and outside of bus and making sure the bus is running smoothly.

If anyone has any questions, comments, or concerns, please do not hesitate to contact us: (920) 389-1500 or my email is: [Jacob.elsner@kobussen.com](mailto:Jacob.elsner@kobussen.com)

Happy New Year!

Jacob Elsner  
Terminal Manager  
Kobussen Buses LTD

# Technology Board Report

January 15, 2021



## Phone System Issues

The phone system has been stable the last few weeks. Our network architect from CESA is presently working with Solarus to modify our network to better work with their external network. We are proceeding with caution to ensure we minimize any risk of downtime during the school day.

## Chromebook Rollout

Our order is scheduled to be delivered Saturday morning on January 16, 2021. This order was originally placed in July 2020. These devices will be assigned to grades 4K, K, 1, 2, 3, 6, and 9. The devices are versatile 2-in-1 touch screen devices.

## Network Upgrades

Four Aruba switches are staged in the IT office. They are being configured and tested before installation in the high school library data closet. We are taking the opportunity to reorganize the data closet to create a more organized environment that will be easier to maintain.



Minutes of a January 11, 2021 School District of Manawa Finance Committee Meeting

The virtual meeting was called to order at 6:00 p.m.

Board Committee Members: Scheller(C), J. Johnson, Pethke

In Attendance: Scheller, Pethke, J. Johnson, Mrs. O'Brien, Dr. Oppor

Timer: Scheller

Recorder: J. Johnson

1. Monthly Financial Summary - November: Informational
2. Fund 60 to Fund 21 merge per GASB 84 requirements: Informational
3. Kobussen agreement for payment during virtual learning days  
Motion by J. Johnson/Pethke to recommend Kobussen agreement for payment during virtual learning days as presented. Motion carried.
4. Kitchen equipment purchase - Informational
5. Finance Committee Planning Guide
6. Next Finance Committee Meeting Date: February 8, 2021 at 6:00 p.m.
7. Next Finance Committee Items:
  - 1.
  - 2.
7. Adjourn: Motion by J. Johnson/Pethke. Motion carried at 6:36 p.m.

Minutes of a January 13, 2021 School District of Manawa  
Policy & Human Resources Committee Meeting

The virtual meeting started at 6:08 p.m.

Board Committee Members: Pethke (C), Forbes, J. Johnson

In Attendance: Forbes, J. Johnson, Scheller, Dr. Oppor, Mrs. Riske

Timer: Forbes

Recorder: J. Johnson

1. Clarify Policy Intent when a Board Member moves out of the Zone to which they were elected but remains in SDM. Motion by J. Johnson/Forbes to recommend amendment of PO0142.5 to the full Board as amended. Motion carried.
  - a. PO0141.1 - Electoral Process
  - b. PO0142.5 - Vacancies
2. Discuss Snow/Inclement Weather Days as Virtual Instruction Days - Informational
  - a. Consider start in 2021-22 school year
    - i. Handbook changes
    - ii. Contract language
    - iii. Expectations for staff, students, and parents
    - iv. Other
  - b. Full-day only
  - c. Continuity of instruction
  - d. No loss of instructional minutes
  - e. Apply lessons learned from virtual instruction and other districts already doing this
3. Onboarding Process - Informational
4. Policy & Human Resources Committee Planning Guide
5. Set Next Meeting Date: February 10, 2021 at 6:00 p.m.
6. Next Meeting Items:
  - a. Handbook Updates
  - b. NEOLA Semi-Annual Updates
6. Adjourn: Motion by J. Johnson/Forbes to adjourn. Motion carried at 6:40 p.m.





Book	Policy Manual
Section	7000 Property
Title	Copy of COMMEMORATION OF EXCEPTIONAL INDIVIDUALS/GROUPS
Code	po7250
Status	First Reading
Last Revised	December 8, 2020

#### 7250 - **COMMEMORATION OF EXCEPTIONAL INDIVIDUALS/GROUPS**

From time-to-time, the Board of Education may wish to honor a person or a group by affixing a plaque or naming a school or District facility. Such commemoration should be reserved only for those individuals who have made a significant contribution to the enhancement of education generally or the District in particular or to the well-being of the District, community, state, or nation.

Any employee of the District thus honored must be deceased or no longer employed by the District prior to the Board's selection of his/her name for a plaque or for the naming of a facility.

#### **Naming a Facility**

The Board of Education has the ultimate responsibility for the naming of any District facility.

A. Written nominations may come from community groups or individuals and shall include the rationale for each nomination via a solicitation process as determined by the District Administrator.

B. New or existing facilities can be named or renamed as well as rooms or areas within facilities.

C. After receipt and review of any proposal, the District Administrator will form an ad hoc committee of stakeholders to review the request in a timely manner and may make a recommendation to the Board of Education of two finalists using the following criteria.

#### **Evaluation Criteria for Naming Facilities Other than Schools/Areas within Facilities**

Any proposal to name a major facility that is initiated by any individual or group other than the Board of Education shall be submitted in writing to the District Administrator. The District Administrator, working in conjunction with the ad hoc committee, shall review the proposal against the following evaluation criteria, which shall also be applied by the Board in evaluating any proposal:

1. The manner in which the proposed name reflects the mission, vision, or ideals of the District.
2. The extent to which the proposed name will have significant meaning to current and future members of (a) the primary persons who are served by the facility/area; and (b) the broader local community.
3. The extent to which any proposed name for a facility (or an area within a larger facility) is of special local significance to the primary activities conducted at the facility (or within the identified area).
4. The extent to which possible alternative names were identified and evaluated in connection with the proposal.
5. The extent to which possible alternative means of recognition were identified and evaluated in connection with the naming proposal.
6. For proposed names that are intended to honor an individual and/or that are the names of one or more people:
  - Has the person consistently exhibited exemplary moral character?
  - To the extent any facility or area of a facility might be named after a major financial contributor, without whom the facility or area would not have been possible, does the proposal equitable balance and provide a means of recognizing other important contributions to the project?
  - Is the primary basis for the proposal the fact that the individual made an extraordinary contribution to the local school community? If so, is the proposal equitable to other individuals who have made a similar contribution to the school district or community in the past, or who may make a similar contribution in the future?
  - If the proposal uses the name of a former student, is the primary basis for the proposal an attempt to recognize the individual's extraordinary accomplishments after completing his/her education and for which he/her education was instrumental?

The Board of Education, by a majority vote of a quorum, shall make the final decision based on the District Administrator's finalists' recommendations.

The District shall attempt to obtain the consent of the person or family when naming a facility, room, or area in a facility after a person.

### **Living Memorial Gift with Recognition**

Memorial gifts intended to honor any person(s) and to be presented through or on behalf of the District may be accepted from individuals or groups. Memorials consisting of scholarships, awards, donation of instructional materials, and other "living" memorials such as trees, plants, etc. are preferred and permissible with the approval of the building principal with the concurrence of the District Administrator. Such a "living" memorial in the case of an outdoor school site location may be marked by an appropriate plaque installed so as not to protrude above ground level. Plaque characteristics (size, shape, message, etc.) must be consistent with standards for such items as determined and approved in advance by the building principal.

### **Traditional Memorial Only**

In unique situations as determined by the majority of the Board of Education, a memorial plaque or marker honoring a specific individual or group may be unobtrusively mounted or displayed on District buildings or grounds. Plaque characteristics (size, shape, message, etc.) must be consistent with standards for such items as determined and approved in advance by the building principal. After ten (10) years of display, such memorials may be removed and returned to the family of the honoree. Nothing in these rules limits or prohibits the school practice of honoring individual competitors, coaches, sponsors, school teams, clubs, or group accomplishments.

Legal Wis. Stat. 118.27

© Neola 2020

Last Modified by Melanie Oppor on December 9, 2020



# School District of Manawa

*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 1/7/2021  
**Re:** Kobussen agreement for payment during virtual learning days

I recommend paying Kobussen, LTD at 50% of the daily rate for routes that do not run during virtual learning days for the 2020-21 school year.

**Rationale:**

The current contract the SDM holds with Kobussen does not have a provision for days missed due to building closures. It is understood, though, that school bus companies have fixed costs and they need to retain their employees. It benefits the District to maintain a partnership with the busing company to ensure service for the future.

Normally, Kobussen runs 9-full routes, both morning and afternoon, one of which services the Amish School. Additionally, 2-mid-day routes are run on Monday, Tuesday, Thursday, and Friday for the 4K classes. The daily rate for a full route is \$286.02 per day and \$71.33 per day for each mid-day route.

The SDM has had 4 closures that affected bussing.

Closure Dates	Total Routes Run	Amount paid for routes run	Total Routes Canceled	Amount lost due to canceled routes
October 12-23 (10 days)	3 full routes	\$8,580.60	6 full routes 2 mid-day routes (8 days)	\$18,302.48
Oct 26-29 closure (4 days)	8 full routes 2 mid-day		1 full route	\$1,144.08
After Thanksgiving (5 days)	2 full routes	\$2,860.20	7 full routes 2 mid-day routes (4 days)	\$10,581.34
After Winter Break (5 days)	2 full routes	\$2,860.20	7 full routes 2 mid-day routes (4 days)	\$10,581.34
			Total	\$40,609.24
			Amount Agreed to Pay	\$20,304.62

**School District of Manawa**

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2525  
Fax: (920) 596-5308

**Little Wolf High School  
Manawa Middle School**

515 E. Fourth St  
Manawa, WI 54949

Phone: (920) 596-2524  
Fax: (920) 596-2655

**Manawa Elementary**

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2238  
Fax: (920) 596-5339

**ManawaSchools.org**



/ ManawaSchools



/ ManawaSchools



# School District of Manawa

To: Board of Education  
From: Administrative Team  
Date: January 15, 2021  
Re: 2020-2021 Calendar Update

The purpose of this memo is to recommend that the end of the 3<sup>rd</sup> quarter be moved from April 16, 2021 to April 1, 2021. It is believed this was simply a typo on the calendar in the placement of the end of quarter symbol. Moving the end of the third quarter to April 1 provides for 44 days in the third quarter. The fourth quarter would run from April 6, 2021 to June 4, 2021 and provides for 43 days in the quarter. It is typical to have the numbers of days in each quarter relatively balanced for purposes of instructional recordkeeping.

Please do not hesitate to contact Dr. Oppor if you have any questions on this calendar correction. Thank you for your thoughtful consideration.

---

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/ ManawaSchools



/ ManawaSchools

- X No School
- O P/T Conferences
- Early Release / Staff Development
- ▲ End of Quarter / Semester
- Inservice Day

**SCHOOL DISTRICT OF MANAWA  
2020-2021 SCHOOL CALENDAR**  
Approved 2.24.20  
Revised 01.15.2021

1 Hr Early Release Days  
□ Commencement

JULY						
S	M	T	W	T	F	S
		1	2	X		4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 - Independence Day Observed

JANUARY						
S	M	T	W	T	F	S
					X	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	▲	23
24	X	26	27	28	29	30
31						

1 - No School - Holiday Break  
22 - End of 2nd Qtr (45 days)  
22 - End of 1st Semester  
25 - Records / Inservice - No School

19 Student Days - 1 Inservice

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	X					

4 - District Registration / Picture Day @ MES 9 a.m. to 7 p.m.

18 - New Curriculum Day  
20 - New Teacher Orientation  
3-28 All District Staff Floating Work Day-Specialized Training  
8/3-28 & 9/3-4 Teacher Floating Days  
31 - Full Day Inservice

4.5 Inservice Days (Includes 3.5 Floating Days)

4 - P/T Conf 3:30-6:30 p.m. Both Schools  
5 - No School P/T Conf 7:30-11:30 a.m.  
15 - No School - Inservice Day

18 Student Days - 1 Inservice - 1 PT Conf

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	O	OX
7	8	9	10	11	12	13
14	X	16	17	18	19	20
21	22	23	24	25	26	27
28						

SEPTEMBER						
S	M	T	W	T	F	S
		X	X	X	X	5
6	X	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	O	25	26
27	28	29	30			

1 - Full Day Inservice  
2 - AM Inservice/PM Work in Classrooms  
2 - Open House 3:30 to 6:30 p.m. - Both Schools  
7 - Labor Day - No School

8 - 1st Day of School  
18 - Picture Retake Day - Both Schools

24 - P/T Conf 3:30 to 7:30 p.m. - Both Schools  
17 - Student Days / 1 Holiday / 2 Inservice / PT Conf

4-5 Spring Break

21 Student Days

MARCH						
S	M	T	W	T	F	S
		1	2	3	X	X
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	O	X	31

29 - P/T Conf 3:30 to 7:30 p.m. - Both Schools

30 - No School

21 - Student Days - 1 P/T Conf

1 - End of 3rd Quarter (44 days)  
2-5 - Holiday Break - No School

20 Student Days

APRIL						
S	M	T	W	T	F	S
					▲	X
4	X	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	▲	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	/	X	X	28
29	30					

6 - End of 1st Quarter (45 days)

25 - Early Dismissal  
26-27 No School - Thanksgiving

19 - Student Days

29 - Commencement Ceremony  
31 - No School - Memorial Day

20 Student Days / 1 Holiday

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	X					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	X	X	X	26
27	X	X	X	X		

21 - BOE Meeting  
23-31 No School - Holiday Break

16 Student Days

4 - Last Day of School - Full Day (43 days)  
4 - Records & Check Out to 7:00 p.m.  
Snow Make-up Days # 8 and 9

4 Student Days / .5 Inservice-Records

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

First 6 inclement weather days will not be made up. Day 7 - Make up on April 5th

# School District of Manawa

School Year 2020-2021 Phase 2 Reopening Plan  
Board of Education Approved ...

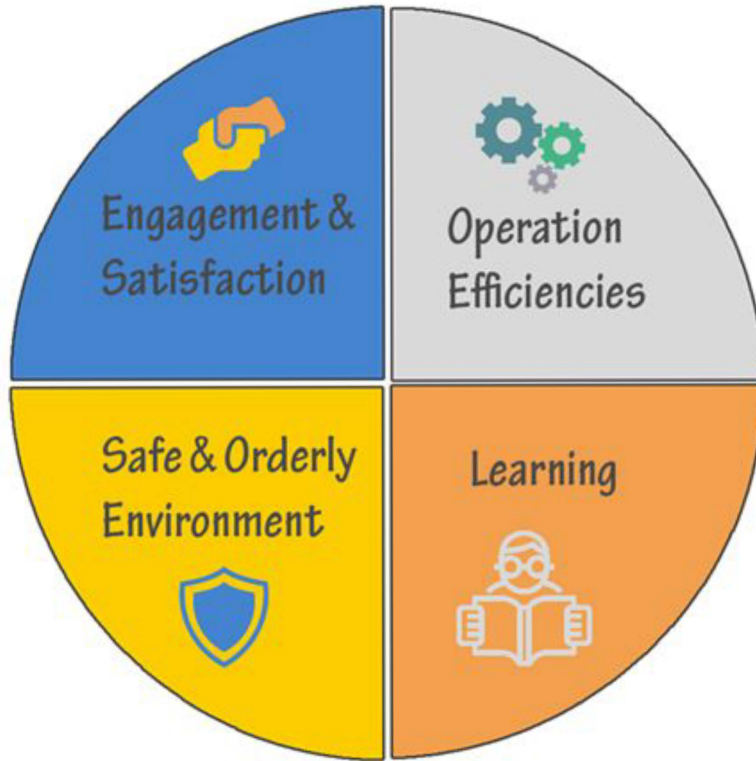


# Commitment to High-Quality Education

While Mitigating Risk



# Key Performance Indicators





# Presentation Goals

- Inform students, parents, & the public.
- Return to 4K-12 in-person instruction while minimizing health risks.
- Offer parental choice in educational options.

**ACTION** - The Phase 2 Districtwide School Reopening Plan will be reviewed by the Board of Education at their regular January Board of Education meeting. The plan offers options depending on local and state health conditions.



# Phase 2 Reopening Plan Based on Low Risk Level

4K-12 In-Person Instruction

Adjustments will be made accordingly as risk levels change.



# Levels of Risk

<b>Low Risk</b>	<b>Moderate/High Risk</b>	<b>School Closure</b> (day, week or other as ordered)
<p>Traditional Model</p> <p>Students attend school with standard of safety in place</p>	<p>Modified Scheduling may be implemented to limit risk at one or more instructional levels.</p>	<p>Return to Digital and Distance Learning (with added enhancements and structure)</p>
<p>All staff will develop a Google Classroom//SeeSaw for hybrid instruction</p>	<p>Further limit numbers and movement</p>	<p>Increased communication and updates</p>
<p>ALL staff and students will follow increased safety guidelines</p>	<p>Increased building-level safety protocols in place</p>	<p>Buildings closed to students and/or staff based on directives.</p>
<p>Transportation: Busing provided</p>	<p>Transportation: Closely monitored TBD based on guidelines</p>	<p>Student access to learning will be the priority</p>

# Considerations for Return to 4K-12 In-Person Instruction

- Local and County COVID-19 Incidence Rate
- COVID-19 School Transition Framework Guidance
- Ability to Implement Mitigation Strategies
- Adequate Staff



# COVID-19 SCHOOL TRANSITION FRAMEWORK GUIDANCE

Number of Positive Cases in Waupaca County (Last 14 Days)

Number of Students and Staff Positive for COVID-19 (Last 14 Days)

	0-25	26-75	75-125	126-175	176-225	More than 225
Less than .5% (0-3 people)	4K-12 Face to Face	4K-12 Face to Face	4K-12 Face to Face	4K-12 Face to Face	4K-5 Face to Face 6-12 A/B Cohort Hybrid	4K-5 Face to Face 6-12 Remote/Virtual
Less than 1% (4-7 people)	4K-12 Face to Face	4K-12 Face to Face	4K-5 Face to Face 6-12 A/B Cohort Hybrid	4K-5 Face to Face 6-12 A/B Cohort Hybrid	4K-5 Face to Face 6-12 Remote/Virtual	4K-12 Remote/Virtual
Less than 2% (8-14 people)	4K-5 Face to Face 6-12 A/B Cohort Hybrid	4K-5 Face to Face 6-12 A/B Cohort Hybrid	4K-5 Face to Face 6-12 Remote/Virtual	4K-5 Face to Face 6-12 Remote/Virtual	4K-12 Remote/Virtual	4K-12 Remote/Virtual
More than 2% (15 or more people)	4K-5 Face to Face 6-12 A/B Cohort Hybrid	4K-5 Face to Face 6-12 Remote/Virtual	4K-5 Face to Face 6-12 Remote/Virtual	4K-12 Remote/Virtual	4K-12 Remote/Virtual	4K-12 Remote/Virtual

LEVEL 1	4K-12 Face to Face Instruction
LEVEL 2	4K-5 Face to Face Instruction 6-12 A/B Cohort Hybrid
LEVEL 2	4K-5 Face to Face Instruction 6-12 A/B Remote/Virtual
LEVEL 4	4K-12 Remote/Virtual Instruction

## Determination Date

Wednesday, November 18  
Wednesday, December 2  
Wednesday, December 16  
Wednesday, December 30  
Wednesday, January 13

## Implementation Date

Monday, November 23  
Monday, December 7  
Monday, December 21  
Monday, January 4  
Monday, January 18

- Plan may need to be adjusted due to staff and/or substitute shortages.
- Dramatic shifts in circumstances may accelerate a decision to change or modify instruction models.
- Fitness Center will be addressed separately.

This framework is a guideline to adjusting school instruction models. The framework may need to be adjusted as circumstances change. Metrics are based with relative alignment to the Harvard Global Health Pandemic Resilient Schools Framework and an estimation of circumstances that local schools and local public health are able to mitigate and control.



# Educational Options 1- NEW

## In-person Classroom Instruction

- 4K-12 Classroom Cohorts for 5 Days a Week -  
**January 26, 2021 (1st Day of Second Semester)**
  - Students Who Are Failing to Thrive
  - Students with Exceptional Needs
- 4K-12 Classroom Cohorts for 5 Days a Week -  
**Date Yet to be Determined**
  - All Students



# Educational Options 2 - NEW

- Virtual Instruction (per Agreement if Eligibility Requirements are Met)
  - Live, Real-Time Instruction Online (Synchronous)
  - Daily/Hourly Attendance

OR

- Flexible Online Learning Schedule (Asynchronous)
- Attendance via Submission of Work and Weekly Teacher Check-in



# What will change at MES when “in-person” is implemented?

- Classroom cohorts will go to the art room and music room for instruction as long as appropriate sanitization/disinfection can occur between cohorts.
- Students with exceptional needs will attend specials with their homeroom cohort.





## What will change at MMS when “in-person” is implemented?

- Classroom cohorts will go to high school classrooms for instruction for some of their elective courses as long as appropriate sanitization/disinfection can occur between cohorts.



# What will change at LWHS when “in-person” is implemented?

- All HS students will attend classes in-person 5 days a week.
- Some course sections may be assigned alternate locations to accommodate larger class sizes.
- Choir would be held in the choral classroom.
- HS lunches will be picked up in the cafeteria and eaten in assigned classroom cohorts.



## What will change with athletics/co-curriculars when “in-person” is implemented?

- After the high school has successfully implemented in-person instruction for all students for 30 days (about 4 instructional weeks), the 6-12 athletics and co-curricular programs would like to phase in an opportunity to host visiting team/group guests.
- It would be suggested to offer 2 tickets per competitor/coach/advisor per visiting team/group.



# Will mitigation strategies still be needed once vaccination has begun?

Yes, according to the Waupaca County Department of Health, mitigation strategies will need to continue until further notice.

Vaccination of the general population is still possibly months away.

There are currently ongoing studies regarding whether a fully vaccinated person can still be a carrier of the virus. Some early indications show vaccinated people can still spread the virus.

Not all people will choose to receive the vaccination.



Original Reopening Plans That  
Continue To Be In Effect



# 4K-8 Cohorts Will Continue

Grouping of students stays consistent throughout the day.

Students with specialized needs will be addressed through IEPs or written plans.

MES - grouped by homeroom

MMS - grouped by homerooms most of the day with special precautions taken for courses such as:

- Band
- Choir
- Physical Education
- Robotics/Engineering



# Learning/Safe & Orderly Environment - Manawa Elementary School

- Students in Cohorts - *With Classroom Teacher*
- Physical Distancing of Student Desks
- Lunch in Classroom
- Staggered Recesses and Play Areas
- Locker Usage Plan for Winter Clothing
- Disinfection of 4K and EC Classrooms Between Sessions



# Learning - Manawa Middle School

- Students will report directly upon entering the building to the middle school suite and their 1st hour class.
- Students attend class in cohorts for CORE - *With Classroom Teacher*
- (Rtl) based on student need with a rotation of CORE teachers rotating to classrooms.
- No instructional minutes are being added to the day at this time.





# Safe and Orderly Environment - Manawa Middle School

- Students will travel to “Specials” classes if needed separate from HS students to mitigate risk or co-mingling.
- Physical distancing of student desks.
- Science lab classes will incorporate the concept of “dress like a scientist.” Goggles and masks required.
- Disinfecting protocol embedded into classroom protocols and during passing times.
- Hand sanitizer available in ALL classroom and learning spaces.
- Lockers will not be utilized to minimize congregating.
- Staggered dismissal at the end of the day.
- Lunch will be delivered to students in the classroom.



# Learning - Little Wolf High School

- Students will report directly upon entering the building to their 1st hour class per the schedule.
- (RtI) based on student need. Students with “Incompletes” will have required RtI until the required standards have been met and the grade has been brought to passing.
- Utilization of Flipped Classroom techniques to provide optimal utilization of time for student learning in class and virtually.
- No instructional minutes are being added to the day at this time.



# Safe and Orderly Environment - Little Wolf High School

- Closed Campus Lunch Policy
- Students will be supervised during passing times and will not linger in hallways.
- Science lab classes will incorporate the concept of “Dress like a scientist.” Goggles and masks required.
- Disinfecting protocol embedded into classroom procedures and during passing times.
- Hand sanitizer available in ALL classroom and learning spaces.
- Lockers will not be utilized to minimize congregating.
- Staggered dismissal at the end of the day.
- Classes will be dismissed individually to the commons to get lunch and students will return to the classroom to eat.
- Physical Barriers - Plexiglass clear shields may also be added in some settings.



# Specialized Services/Exceptional Needs (G/T, EL, Spec. Ed., 504, etc.)

- Case managers will meet with students/families with IEPs and Section 504 plans prior to the start of school to discuss any needed changes and will adjust plans accordingly.
- Teachers received copies of specialized plans for students on their roster particularly for students changing second semester classes.
- Elementary - small groups of students from the same cohort will meet with specialists (Special Education Teachers/Therapists, Interventionists, etc.) in alternate classrooms if disinfection can be done before/after.
- Least Restrictive Environment will be priority as decisions are made/changed.
- Plexiglass barriers will be provided for therapists as needed.



# Operation Efficiencies: Physical Spaces

- **Physical Barriers** - *Plexiglass Clear Shields in Offices & Libraries*
- **Floor Decals** - *Denotes Physical Distancing of 6 Feet*
- **Signage** - *Hygiene, Distancing, Symptoms, Screening*
- **Drinking Water** - *Use of Water Bottle Fillers Only*
- **Sanitation Stations** - *Hand Sanitizer or Hand Wash Stations*
- **No Use of Lockers** - *Students Carry Backpacks*
- **Room Reconfiguration** - *Removal of Some Furniture; Optimal Use of Floor Space to Create Physical Distancing of 6 feet to the Degree Possible.*
- **Shared Spaces** - *Stagger with Proper Sanitation Between Groups or Eliminate Use.*
- **Modified Traffic Flow in Buildings**
- **Limit Nonessential Visitors**



# Operation Efficiencies: Food Service

- 4K-8
  - Food Delivered to Cohort Classrooms
  - Continue Offer (vs. Serve)
    - 3 required items are pre-plated.
    - Students choose up to 2 options that are prepackaged and distributed by an adult.
- High School
  - Closed Campus
  - Classes will be dismissed one-at-a-time to the kitchen to get lunch to bring back to the classroom to eat.
  - Students physically distance 6 feet apart in the food service line.
  - Staff plate or prepare prepackaged food items.
  - Ala Carte will be available.

As always, students may bring a lunch from home.



# Operation Efficiencies: Transportation (Kobussen)

- Buses Disinfected Between Routes
- Passengers Seated Back to Front
- Staggered Seating
- Passengers from Same Household Sit Together
- Optional City Passengers May Consider Walking or Biking to School
- Buses at Schools Disembark & Load One at a Time - Students Clear Vestibule
- Physical Distancing May Not Be Possible On All Routes - Parents Should Weigh the Risks



# When would face coverings for students be required in school?

Face coverings will be worn on the school site (indoors and outdoors) at all times except when eating or drinking.

WIAA expectations will be followed for athletic activities.



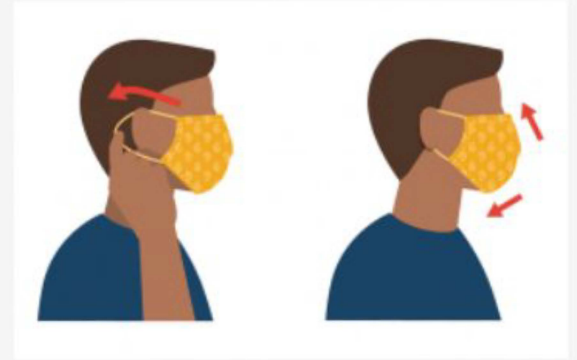


# Face Coverings per CDC



## Wear your Mask Correctly

- Wash your hands before putting on your mask
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily



# Safe & Orderly Environment

- Health Visit Protocol
- Isolation Room
- Air Exchange - *Air Handlers are Exchanging Air Per Code & Change Air Filters*
- Cleaning & Disinfecting
- Shared Objects - *Either Put Away or Disinfect Between Users*
- Hand Hygiene - *Teach & Rehearse Proper Handwashing and Use of Hand Sanitizer*



# Health Room Visit

- Medication Administration & Scrapes, Bee Stings, Bruises, etc.-
  - Visit Health Room
  - Procedures as per past protocols

OR

- COVID-19 Type Symptoms
  - Placed in Isolation Room
  - Assessment Protocol
  - Send Home
  - Parent/Emergency Contact Kept Up to Date



# Symptoms of COVID-19

Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. CDC will continue to update this list as more is learned about COVID-19.



# When to Seek Emergency Medical Attention (CDC)

Look for emergency warning signs\* for COVID-19. If someone is showing any of these signs, seek emergency medical care immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion
- Inability to wake or stay awake
- Bluish lips or face

\*This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.

Call 911 or call ahead to your local emergency facility: Notify the operator that you are seeking care for someone who has or may have COVID-19.



# Stay Home & Monitor Your Health - Quarantine

- Stay home for 14 days after your last contact with a person who has COVID-19.
- Watch for fever (100.4°F), cough, shortness of breath, or other symptoms of COVID-19.
- If possible, stay away others, especially people who are at higher risk for getting very sick from COVID-19.



# Protocol for Reentry After Illness

You can be with others after:

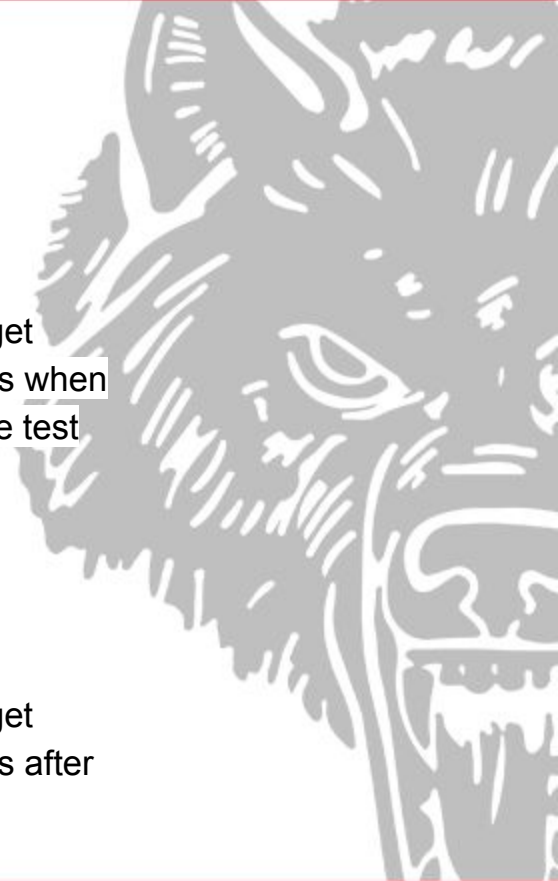
- 24 hours with no fever and
- Respiratory symptoms have improved and
- 10 days since symptoms first appeared

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around others when you have no fever, respiratory symptoms have improved, and you receive two negative test results in a row, at least 24 hours apart.

If you tested positive and have no symptoms, you can be with others after:

- 10 days have passed since test as long as you continue to have no symptoms

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around others after you receive two negative test results in a row, at least 24 hours apart.



# Learning - Technology Plan

## Technology access for all students

- Grow 1-to-1 program to cover students 4K - 12
- Expand wireless hotspot access

## Outreach Development

- Support parent/guardians as they help students with technology at home
- Google Classroom, SeeSaw, Skyward, Chromebooks
- Ease of Communication with school

## Support Distance Learning

- Support students in and out of the classroom
- Media solutions to leverage technology
- Camera and microphone in classrooms

## Teacher Professional Development

- Share content using video & audio
- Comfortable using available platforms



# Emergency Drills

- **Intruder Alert** - Introduce modified ALICE protocols.
- **Fire Drill** - Exit the building as quickly and efficiently as possible; practice social distancing after exit for the roster checks.
- **Tornado Drill** - Have cohorts rehearse the drill in their designated location. In the event of an actual tornado, everyone takes shelter even if cohorts mix and social distancing is not possible because the storm danger is a more imminent health risk than COVID-19 in that situation.



# Are backpacks safe in the classroom?

- Students will be carrying what they need with them to the classroom and to ensure they take home needed learning supplies daily and to minimize the need for shared supplies.
- Backpacks will be hung on the backs of students' chairs when they get to their individual workstations.
- The backpacks are at the students' workstations so students will not be passing items to one another from their backpacks given the physical distancing expectation and adult supervision at all times.
- Students have not in the past nor has it been proposed to pass through metal detectors to enter SDM schools.
- Student backpacks are subject to inspection by teachers and will be easily observable as staff interact with students in the classroom.
- K-9 searches may be conducted in classrooms (including backpacks) when students are not present in the room.



# Social Emotional Learning

Working with students to ensure that they have instruction in the following skills:

- Self-awareness
- Self-management
- Social Awareness
- Relationship Skills
- Responsible Decision-making

SEL is taught through direct instruction AND embedded across the curriculum.



# Social and Emotional Learning in New Environments

Working with adult staff to:

- Connect and heal.
- Build their own capacity to serve students.

Ultimate goal is to create a safe, supportive, and equitable environment for all students.



Aspects of the SDM Phase 2 Reopening Plan are subject to change as health and safety factors come to light.





## School District of Manawa

Dear Parents of ,

Pending Board of Education approval, the School District of Manawa will be revising the eligibility for virtual instruction to begin on Tuesday, January 26, 2021. Students must meet the criteria below in order to qualify for and make a semester commitment to virtual instruction.

Your child is currently participating in virtual learning. Below you will find whether or not your student meets the new criteria. If at any time the criteria for attendance and grades/learning progress/assignment completion is no longer met, the student would be required to attend school in-person. Failure to do so would result in truancy as defined by Wisconsin State Statute 118.16.

**The student must either meet medical condition documentation or parental choice requirements.**

- Medical Condition** - Medical condition impacted by COVID-19 as documented by a physician. Send documentation to the building office.
  - Date received \_\_\_\_\_
  - Medical provider \_\_\_\_\_
  - Date of signed release of information form \_\_\_\_\_
  
- Parental Choice** - Student meets all requirements below:
  - Positive attendance pattern (as per Wisconsin statute)  
*Current days absent excused* \_\_\_\_\_  
*Current days absent unexcused* \_\_\_\_\_
  - Grade of C for all secondary classes or better / elementary 2 or better  
*Current grades* \_\_\_\_\_
  - Unique learning needs can be met virtually \_\_\_\_\_
  - All academic instructional supplies provided by the District will be picked up at school in a timely manner
  - Access to reliable internet

This student meets the criteria for virtual instruction as defined above:

- Yes, a meeting will be scheduled to review and sign the Virtual Learning Code of Conduct Agreement.
- No, the student will be required to attend in-person instruction beginning Tuesday, January 26, 2021.

Please send medical documentation to meet the first criteria to the building office at your earliest convenience. Contact the building principal if you have any questions.

Sincerely,

\_\_\_\_\_, Principal

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### School District of Manawa

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2525  
Fax: (920) 596-5308

### Little Wolf High School Manawa Middle School

515 E. Fourth St  
Manawa, WI 54949

Phone: (920) 596-2524  
Fax: (920) 596-2655

### Manawa Elementary

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2238  
Fax: (920) 596-5339

### ManawaSchools.org



/ ManawaSchools



/ ManawaSchools



# School District of Manawa

## Virtual Instruction Accountability and Conduct Agreement

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

The student named above meets criteria for virtual instruction through the School District of Manawa beginning Tuesday, January 26, 2021. This document outlines the expectations for which the student will be held accountable for the duration of the virtual instruction.

### GENERAL EXPECTATIONS OF STUDENTS

Synchronous instruction is similar to in-person instruction but presents unique opportunities and challenges. Students are expected to be engaged and courteous to others during synchronous instruction and other class activities as they would during in-person instruction in a classroom. The District's Student Code of Conduct applies to all students participating in the District's synchronous instruction and online class activities. Students are expected to obey the following standards and expectations, as well:

- Sign-in for virtual instruction and activities using the appropriate, designated username and password.
- Do not allow siblings or other members of the household to participate in virtual instruction unless authorized by the virtual class teacher (they may observe but notice should be provided they are doing so).
- Review typed messages before sending them to remove easily misinterpreted language and proofread for typos. Private messages during virtual instruction should be kept to a minimum.
- Engage in virtual instruction discussions in a respectful manner that abides by the following standards:
  - Avoid sarcasm, jargon, and slang;
  - Vulgarity is not acceptable;
  - Do not use images, "GIFs," or "Memes" in place of written responses or comments, unless specifically directed to do so by a staff member;
  - Focus responses on the questions or issues being discussed, not on the individuals involved.
- Do not make inappropriate comments verbally or via direct messages. Inappropriate messages include, but are not limited to, those that contain:
  - threatening messages or images; insults or attacks of any kind against a person;
  - obscene, degrading or profane language or images;
  - repeatedly sent unwelcome messages or images that harass the recipient; and
  - material that is defamatory or intended to annoy, intimidate, or bully others.



# School District of Manawa

Asynchronous instruction is the term the School District of Manawa uses to describe a mode of learning that does not occur in the same place or at the same time as synchronous or in-person instruction. Students are expected to view instruction and complete assignments that are posted on SeeSaw for students in grades kindergarten to 4 or Google Classroom for students in grades 5 to 12 for the courses they are enrolled in. Asynchronous instruction is parallel to in-person and synchronous instruction of the course.

- Attendance for the asynchronous student will be based on timely assignment completion.
- Required weekly check-ins will be performed with all teachers between the hours of 7:30 a.m. - 3:30 p.m.
- The student will communicate his/her learning needs with staff in a timely manner.

## GENERAL REQUIREMENTS

Students must:

1. Maintain positive attendance pattern (as per Wisconsin statute)
2. Maintain grades of a C for secondary students or 2 for elementary students or better in all classes.
3. Unique learning needs can be met virtually.
4. Maintain access to reliable internet access.
5. All academic instructional supplies provided by the District will be picked up at school in a timely manner.
6. Attend in-person for all local, state, and federally-mandated assessments.

I agree to hold my child to the accountability and conduct described above while he/she participates in virtual instruction. I understand that my child will face disciplinary action for misconduct violations. In addition, if at any time, the general requirements are no longer met, your student may be required to attend in-person instruction.

Mode of Instruction:

- Synchronous  
 Asynchronous

Additional Synchronous/Asynchronous Agreements and Understandings:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal



Human Growth and Development Committee  
2020-21 School Year

Name	Role	Attend
Jaci Grignon	School Nurse	
Melanie Oppor	Curriculum Director	
Dan Wolfgram	MS/HS Principal	
LuAnne Ujazdowski	Elementary School Counselor	
Janine Connolly	Secondary School Counselor	
Corrie Ziemer	Elementary Health Teacher	
Kevin Murphy	Secondary Health Teacher	
Nathan Reichle	Pastor (St. Paul Lutheran Church)	
Steve Rice	Pastor (Manawa United Methodist Church)	
Dr. Steve Goedderz	Doctor – District Medical Advisor	
Stephanie Riske	Parent (Secondary)	
Laura Buschke	Parent (Secondary)	
Melanie Pynenberg	Parent (Elementary and Secondary)	
	Parent (MES)	
Russ Hollman	Board of Education Representative	
Bobbi Jo Pethke	Board of Education Representative	
Jack O'Brien	Student (9)	
	Student ()	
	Student ()	
	Student ()	



Book	Policy Manual
Section	0000 Bylaws
Title	VACANCIES
Code	po0142.5
Status	First Reading
Adopted	April 25, 2016
Last Revised	April 27, 2020

#### 0142.5 - **VACANCIES**

The office of a Board member shall become vacant immediately upon the occurrence of any one (1) of the following events:

- A. the death of the incumbent, or the incumbent's being found mentally incompetent by the proper court;
- B. the incumbent's resignation
- C. the incumbent's removal from office;
- D. the incumbent's conviction of a felony or imprisonment for one (1) or more years;
- E. the incumbent's election or appointment being declared void by a competent tribunal;
- F. the incumbent's neglect or failure to file the oath of office or to give or renew an official bond, if required
- G. the incumbent's ceasing to possess the legal qualifications for holding office;
- H. the incumbent moving his/her residence out of the District;
- I. the incumbent is absent from the territory of the District for a period of sixty (60) continuous days, unless such absence is due to active duty in the armed forces, in which case the vacancy shall be temporary for the remainder of the term or until the incumbent returns and files a notice of his/her intent to return to his/her unexpired term.

The incumbent moving his/her residence out of the zone to which the person was elected may complete the term and would run for the position in their new zone after the completion of their elected term.

A vacancy shall be filled by the remaining members of the Board in accordance with 17.26, Wis. Stats.

#### **Filling a Board Vacancy**

Vacancies on the Board shall be filled by appointment made by the remaining Board members in accordance with State law and the guidelines in this policy.

Public notice of the Board vacancy shall be given by the District Administrator and shall include a deadline for filing letters of interest.

Any qualified elector of the District, and a resident of the apportioned geographical area when applicable, who is interested in filling the vacancy may submit a letter of interest to District Administrator or designee by the date specified in the vacancy

notice. If one (1) or no letter of interest is received by the deadline, the deadline may be extended by a majority vote of the Board.

Candidates for a vacancy on the Board shall be considered at a properly noticed open meeting of the Board, unless there are exceptional reasons to consider the candidates in closed session. The Board may consider candidate(s) in a closed session only if the discussion involves financial, medical, social or personal histories or disciplinary data that, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of the candidate(s).

A majority vote shall be required for all appointments to the Board. All votes shall be recorded, preserved and open to public inspection to the extent prescribed in Wis. Stat. Chapter 19. Secret ballots may only be used when Board members are electing officers. When making the appointment, Board members should consider the candidate's residency in the appropriate zone and interest and devotion to public education.

Appointment by the Board to fill a vacancy shall be by a majority vote of the existing Board. If the vacancy is not filled within sixty (60) days of the date on which the vacancy first exists, the vacancy shall be filled by appointment of the Board President from among the applicants who completed the process noted above.

The appointee shall hold office until a successor is elected and takes office under Wis. Stats., 120.06(4). When a vacancy occurs in the office of a Board member who is in the last year of his/her term, or when a vacancy occurs after the spring election but on or before the last Tuesday in November in the office of a Board member who is not in the last year of his/her term, the successor shall be elected at the next spring election. When a vacancy occurs after the last Tuesday in November and on or before the date of the next spring election in the office of a Board member who is not in the last year of his/her term, the successor shall be elected at the 2nd following spring election. Elections to fill unexpired terms shall be held simultaneously with the elections for regular terms.

Any person upon being notified of his/her appointment shall be deemed to have accepted the appointment unless within five (5) days s/he files with the Clerk a written refusal to serve. Any newly appointed Board member shall, pending the filing of the oath of office, be seated on the Board and shall hold office until a successor is elected and takes office in accordance with State law.

Revised 7/18/16

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Legal                      17.03 et seq., Wis. Stats  
                                  17.26 (1g)(a), Wis. Stats.  
                                  120.12(28), Wis. Stats.

Last Modified by Melanie Oppor on January 13, 2021